

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on June 26, 2019

<b>Officials Present:</b>	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Diane Dunham	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Charlotte Kegarise	Trustee
	Scott M. Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

**VETERANS' HONOR ROLL**

Clerk Vinnedge honored:

*Private 1<sup>st</sup> Class Seiji Miyake ~ U.S. Army ~ 1950 – 1952*

*Sergeant George Cordell ~ U.S. Army ~ 1965 – 1968*

*Sergeant Daniel Faillo ~ U.S. Marine ~ 1965 - 1968*

**PUBLIC COMMENT**

None

**MINUTES**

Moved by Trustee Jani and seconded by Trustee Mytych to approve the minutes May 19, 2019 Special Meeting of the Board. Trustee Kegarise Abstain. All others in favor. **Motion carried.**

Moved by Trustee Kegarise and seconded by Trustee Jani to approve the minutes May 22, 2019 Regular Board of Trustees. All in favor. **Motion carried.**

**Committee for Disabled Citizens:**

- Disability Staff managed a booth at the Abilities Expo with over 400 people attending.
- Director Conway will facilitate the Diabetes support group until a new nurse is in place at the Township.
- Written report on file. No action items.

**Senior Citizens Service Committee:**

- The Senior department hosted a Secretary of State “Rules of the Road” mobile unit on June 7, 2019 with 80 people in attendance.
- The first Bridges to Memory group met with 4 people attending.
- The Caregivers group will meet the 4<sup>th</sup> Monday of each month starting July 22, 2019.
- Written report on file. No action items.

**Transportation Department:**

- Director Christopher noted a correction on the report that residents were transported to Benihana on May 24, 2019 not May 25, 2019.
- The department has extended medical transportation out 7 miles, rides have increased by 400 compared to last year in the 3 months since the extension.
- The Park District, Director Christopher and Administrator McVey are solidifying options on adding a larger bus for group transportation.
- Written report on file. No action items.

**Department of Welfare Services:**

- CEDA approved the Township to continue as a site for requests. We served 857 people last year with less than 1% denial rate.
- Written report on file. No action items.

**Community Relations Department:**

- Coordinator Trent is working on the Triennial Reassessment outreach video, waiting for Assessor Lawson’s approval.
- The Schaumburg Park District recorded Heartbeat video with Director Conway.
- Written report on file. No action items.

**Assessors Department:**

- Assessor Lawson and Chief Deputy Assessor attended the Cook County Recorder of Deeds meeting.
- The Assessor’s Office in partner with Commissioner Morrison’s office contacted residents with delinquent taxes reducing the count from 200 to 61.
- The Assessor’s office is scheduling a tax appeal seminar on September 3, 2019 to be held at Schaumburg High School.
- Written report on file. No action items.

**Highway Commissioner Report:**

- Trustee Mytych thanked the Road District for their assistance with the Shred event.
- Working to re-do roads in the subdivision west of Roselle and South of Wise,
- No written report on file. No action items.

**Mental Health Committee:**

- Mental Health along with AMITA Health conducted a first aide training which was recorded during training.
- The team is working on a youth centered series.
- Written report on file. No action items.

**Employment Support Services:**

- Administrator McVey has been researching community options for employment services.
- Written report on file. No action items.

**Kenneth Young Center:**

- Written report on file. No action items.

**Supervisor's Report:**

- Supervisor Heneghan spoke to thank everyone for their support and quick thinking at the Shred event.
- Supervisor Heneghan thanked Senior Service Support Specialist Kettel for her outreach to her network of volunteers.
- Supervisor Heneghan received a letter from a resident complimenting the Transportation Department for their work in the Township.

**Administrator Report:**

- Administrator McVey stated the parking lot first phase is completed. They are monitoring the settling prior to paving the lot.
- Welfare Services has invited the board in partnerships with Capital Grille to preview their new restaurant.
- Senior Accounting Assistant Lambert is back from leave.
- Passport Acceptance and Resident Services Assistant Carini started June 24, 2019.

**Financial Report:**

- Written report on file. No action items.

**Clerk's Report:**

- Clerk Vinnedge thanked the staff for their hard work, welcoming Senior Accounting Assistant Lambert back.
- Clerk Vinnedge commented that Township Day went well. He also complimented Supervisor Heneghan on his skills at the fashion show.
- Written report on file. No action items.

**OLD BUSINESS**

None

**NEW BUSINESS**

- A. Trustee Dunham made a motion for Approval of Ordinance 2019/2020 #07 an Ordinance Adopting an Expense Reimbursement Policy and second by Trustee Jani. All in favor: **Motion carried.**
- B. Approval to Hire Kathryn Carini as Passport and Resident Services Assistant, at an hourly rate of \$18.67 per hour (step 1), Effective June 24, 2018. Replacement Hire. Moved by Trustee Jani and seconded by Trustee Kegarise for Approval. All in favor: **Motion carried.**
- C. Moved by Trustee Dunham Approval of 2019-2020 Official Committee Assignments Beginning July 1, 2019 and second by Trustee Mytych. All in favor: **Motion carried.**

**APPROVAL OF BILLS**

Moved by Trustee Jani and seconded by Trustee Mytych to approve 2019-2020 #04 of \$408,457.83. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Mytych to approve Road & Bridge Warrant 2019-2020 #04 of \$53,324.15. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Abstain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

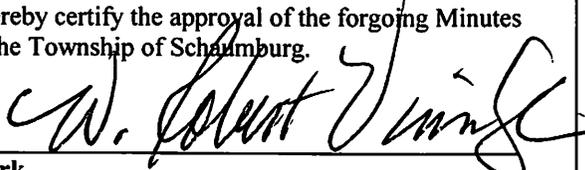
Moved by Trustee Dunham and seconded by Trustee Jani approve Welfare Services Warrant 2019-2020 #04 of \$66,758.41. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

**SUPERVISOR AND TRUSTEE COMMENTS**

- Trustee Dunham along with Clerk Vinnedge made a presentation to the American Legion Post 1983 to provide an overview of services for Veterans available at the Township. Commissioner Kegarise was also present at the meeting.
- Trustee Kegarise thanked everyone for making her feel welcome.
- Trustee Jani noted the success of Metropolitan Water Reclamation District tree give away last year and suggested we look into have this opportunity to so again.

**ADJOURNMENT**

There being no further business, Trustee Jani moved to adjourn the meeting at 7:53p.m. and Trustee Mytych seconded the motion. All in favor. **Motion carried.**

<b>APPROVAL CERTIFICATION</b>	
I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.	
Clerk	
Date	July 24, 2019