

Schaumburg Township
Senior Citizens Services Committee
Meeting Minutes
Monday, October 15, 2018

- I. Call to order: The meeting was called order at 7:05 p.m.
- II. Roll Call (the following were in attendance):
 - Mark Chereso
 - Michael Keating
 - Carol Kinsella
 - Trustee Jeff Mytych
 - Eleanor Phillips
 - Megan Conway
- III. Approval of Minutes
 - Motion by Mike. Second by Carol. Minutes were approved without corrections.
- IV. Reports
 - a. Chairperson's report:

There is a new manager at Poplar Creek Village; she is getting along well with residents. Eleanor suggested Director connect with manager to inform of services and possibly to speak at their new resident group on Monday, Wednesday, or Friday. Eleanor also shared that she enjoys volunteering and supporting various causes; she is now making lap robes for a local hospice and assisted living.
 - b. Trustee Liaison's report
 - Trustee Mytych reports that a new Administrator was hired and will start 10/22. He also reports that the parking lot expansion is in its final stages of approval with various permits and zoning entities; however, the company will need to wait until Spring in order to break ground due to weather considerations.
 - c. Director's report
 - Written report on file.
- V. Old Business
 - a. Preliminary Survey Results – there was a problem with the internet and no results could be printed. A final report will be shared at November's meeting.
 - b. CEDA Energy Services rollout – Over 200 residents were served by the Senior Department in October. Staff will continue to meet with clients for the LIHEAP program.
 - c. Medicare Open Enrollment – Started October 15. Staff will be meeting with clients to address their Medicare choices and help with enrollment or other issues. The deadline is December 7.
 - d. Annual Holiday Parties – Director reported the holiday party will be December 6 at 11 AM at Chandler's. Any Committee member who wishes to attend should inform the department by November 19. Music entertainment and arrangements are being finalized. Everyone is looking forward to a great party!
- VI. New Business

- a. Township of Illinois (TOI) Upcoming conference – Director reported the next TOI Conference will be 11/11-13. The Director is currently President of ITASCSC and will present awards, hold a business meeting, and sit on a panel discussing Senior Services. Annual elections will be held and the Director is running for President again.
- b. Board Report Stat/Format Change – Director reports that the Senior Department Board report statistics were consolidated to more accurately portray the work the department does. The report is more efficient and easier to read. It is noted that the board report is one month behind our regular meetings. We report stats on a calendar monthly basis at the board meeting the following month. For example, the October Senior Committee meeting will have the Stats and Report from September.
- c. Funded Agency Grant Process
 - i. Review application Timeline – Director presented draft documents of the introductory letter and application for funded agencies. The Committee did not feel any changes or updates were necessary.
 - ii. Timeline – the Committee agreed that the standing meeting will be fine for funded agency reviews. Director will send information to funded agencies.
 - iii. Suggestions or thoughts – no discussion on content of letter or application.

VII. Adjournment