

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on May 22, 2019

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Diane Dunham	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Scott M. Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

Supervisor Heneghan invited members of the public to address the Board.

- Geraldine Bartnicki, Schaumburg, Illinois spoke up to compliment the Township Senior Transportation services, stating the drivers are always kind and professional. She feels this service is invaluable.
- Bobbie Sloan came forward to ask questions regarding the Assessors hours and pay. Supervisor Heneghan suggested that the Assessor contact her directly to address her questions.

Hearing no other comments, the meeting proceeded with the published agenda items.

MINUTES

Moved by Trustee Jani and seconded by Trustee Dunham to approve the minutes April 24, 2019 Regular Board of Trustees. All in favor. **Motion carried.**

Committee for Disabled Citizens:

- All Disability Staff just completed the Illinois Telecommunication Access Corporation Training (ITAC.)
- ITAC recognized the Township as the 3rd largest distribution center providing a bonus of \$1,500 to the department.
- Written report on file. No action items.

Senior Citizens Service Committee:

- Bridges to Memory, a new program for care givers and persons with dementia will start in June occurring every 4th Wednesday of the month at 2pm.

- A resident called the Township to recognize Senior Support Specialist Kettel and Program Coordinator Remer for saving her life by insisting she go to the hospital after becoming ill at bingo.
- Written report on file. No action items.

Transportation Department:

- Director Christopher will be meeting with the Park District in the following week to assess the possibility of sharing the cost of a large bus for longer senior trips.
- Written report on file. No action items.

Department of Welfare Services:

- May 9, 2019 Director Zanoni and Associate Director McGinn met with Safe Community Homes which provides assistance to people who need financial stability to become more independent and stay where they reside.
- Written report on file. No action items.

Community Relations Department:

- Coordinator Trent is working on brochures for each department.
- Coordinator Trent assisted the Road District in posting the sales of rain barrels.
- Written report on file. No action items.

Assessors Department:

- Cook County Commissioners office sent out letters to all seniors in the Township detailing deadlines and options to complete their senior freeze.
- Written report on file. No action items.

Highway Commissioner Report:

- Commissioner Kegarise completed a bid opening for a construction project which was awarded to Carol Construction as the lowest bidder.
- Commissioner Kegarise stated they have had a few orders for rain barrels, all have been delivered to homes by the Road District team.
- The Highway Department personnel manual is in for revision.
- Commissioner Kegarise explained recent storms have created a lot of brush debris and the department is working on removal.
- No written report on file. No action items.

Mental Health Committee:

- Minds Matter event was a success with over 90 people attending.
- Written report on file. No action items.

Employment Support Services:

- Written report on file. No action items.

Kenneth Young Center:

- Written report on file. No action items.

Supervisor's Report:

- Supervisor Heneghan spoke to thank everyone for their support in his new role as Supervisor.
- Supervisor Heneghan stated that he also received a letter complimenting Senior Support Specialist Kettel for helping resident through her illness during bingo.
- Supervisor Heneghan received a letter from a resident complimenting the Road District for their work in the Township.

Administrator Report:

- Administrator McVey stated the auditors would be working in the Township this week.
- Administrator McVey provided an update on the parking lot expansion noting they are running 3 weeks behind due to all of the rain. Shi is working with the attorney to extend the completion deadline with the Park District.
- Nurse Josie Gould will retire this June 20, 2019.
- Administrator McVey complimented Executive Assistant to the Administrator Dionesotes and Community Relations Coordinator Trent for the hard work in handling the department during the period of being short staffed.
- Written report on file, no action items.

Financial Report:

- Written report on file. No action items.

Clerk's Report:

- Clerk Vinnedge thanked Executive Assistant to the Administrator Dionesotes and Community Relations Coordinator Trent for all their hard work with the increased volume of passports processed through the Township.
- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

- A. Trustee Dunham made a motion for Approval to Fill a Vacancy of Office of Trustee and second by Trustee Jani. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Heneghan-Aye. Ayes-4, Nays-0. **Motion carried.**

- a. Trustee Jani made a Motion for Resolution 2019-2020 #07 Approving Charlotte Kegarise for Appointment for Office of Trustee and second by Trustee Dunham. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Heneghan-Aye. Ayes-4, Nays-0. **Motion carried.**
- b. Gary Seyring administered Oath of Office/Official Bond and Warrant for Commission to Charlotte Kegarise.
- B. Selection of the Township's Health Insurance Policy. Moved by Trustee Dunham and seconded by Trustee Jani for Approval. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- C. Approval to hire Helen Bisioulis as Intake and Referral Coordinator, full-time, at the rate of \$18.67 per hour effective May, 28, 2019. Moved by Trustee Jani and seconded by Trustee Mytych for Approval. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- D. Approval to hire Azul Vazquez as Passport and Resident Services Assistant, full-time, at the rate of \$18.67 per hour, effective June 3, 2019. Moved by Trustee Jani and seconded by Trustee Mytych for Approval. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- E. Approval of Anna Styrzczula as Communications and Graphic Design Intern at \$11.00 per hour for approximately 12 weeks, effective May 28, 2019. Moved by Trustee Mytych and seconded by Trustee Jani for Approval. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- F. Approval of Resolution 2019-2020 #08, a Resolution updating the trustees of the Township of Schaumburg Employee Defined Benefit Pension Plan. Moved by Trustee Jani and seconded by Trustee Mytych for Approval. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- G. Approval of Resolution 2019-2020 #09, a Resolution Designating June 15, 2019, Cook County Township Day in the Township of Schaumburg. Moved by Trustee Jani and seconded by Trustee Dunham for Approval. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- H. Approval of Travelers Casualty and Surety Company of America Supervisor's Bond. Moved by Trustee Dunham and seconded by Trustee Jani for Approval. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- I. Approval of Travelers Casualty and Surety Company of America Toll and Bridge Bond. Moved by Trustee Jani and seconded by Trustee Mytych for Approval. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- J. Approval of name change of the Committee for Disabled Citizens (CFDC) to the Committee for Persons with Disabilities (CFPD). Moved by Trustee Dunham and seconded by Trustee Jani for Approval. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

- K. Approval of By-laws revision for the Committee for Disabled Citizens (CFDC). Moved by Trustee Jani and seconded by Trustee Mytych for Approval. Voice Call: All in Favor. **Motion carried.**
- L. Approval to reappoint Micki Coppel to the Committee for Persons with Disabilities for a three-year term June 1, 2019 – May 31, 2022. Moved by Trustee Dunham and seconded by Trustee Mytych for Approval. Voice Call: All in Favor. **Motion carried.**
- M. Approval to reappoint Bill Eliasek to the Committee for Persons with Disabilities for a three-year term June 1, 2019 – May 31, 2022. Moved by Trustee Jani and seconded by Trustee Kegarise for Approval. Voice Call: All in Favor. **Motion carried.**
- N. Approval to reappoint Carleen Emde to the Committee for Persons with Disabilities for a three-year term June 1, 2019 – May 31, 2022. Moved by Trustee Jani and seconded by Trustee Mytych for Approval. Voice Call: All in Favor. **Motion carried.**
- O. Approval of Appointment of Marilyn Pande to fill term on the Senior Citizens Services Committee, term to begin immediately through September 30, 2020. Moved by Trustee Dunham and seconded by Trustee Jani for Approval. Voice Call: All in Favor. **Motion carried.**
- P. Approval of Appointment of Denis De Camp to fill term on the Senior Citizens Services Committee, term to begin immediately through September 30, 2021. Moved by Trustee Jani and seconded by Trustee Mytych for Approval. Voice Call: All in Favor. **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Jani and seconded by Trustee Dunham to approve 2019-2020 #03 of \$281,584.85. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Mytych and seconded by Trustee Jani to approve Road & Bridge Warrant 2019-2020 #03 of \$21,722.68. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Abstain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Mytych to approve Welfare Services Warrant 2019-2020 #03 of \$38,467.28. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

SUPERVISOR AND TRUSTEE COMMENTS

- Trustee Dunham directed Administrator McVey to complete a weekly report for the board reviewing items of interest at the Township.
- Trustee Kegarise stated she was very excited for the opportunity to serve on the Township board.
- Supervisor Heneghan welcomed Trustee Kegarise and conveyed his excitement in her appointment.

ADJOURNMENT

There being no further business, Trustee Jani moved to adjourn the meeting at 7:43p.m. and Trustee Kegarise seconded the motion. All in favor. **Motion carried.**

APPROVAL CERTIFICATION

I hereby certify the approval of the forgoing Minutes
of the Township of Schaumburg.

W. Robert Jirasek

Clerk

Date

8-26-2019