

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG
COMMITTEE OF THE WHOLE
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on August 19, 2020. Also, taking into account the Governor's Executive Order in response to COVID-19, participants appeared in person or remotely electronically. Accordingly, the invitation to participate electronically or by phone was extended in advance to the public.

Officials Remote:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Diane Dunham	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Charlotte Kegarise	Trustee
	Scott M. Kegarise	Highway Commissioner
	John Lawson	Assessor – remotely via Zoom

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

OLD BUSINESS

None

NEW BUSINESS

- A. LED Lighting Replacement Capital Project. Price Sowers, a sales engineer from Quality Lighting Associates of Wood Dale, Illinois provided a thorough presentation for the replacement of all the lighting throughout Town Hall. He provided a nine-page handout of data with comparisons over a 10-year period relating to specific fixtures in the township and the dollar savings if the fixtures and lighting were installed. Further, he outlined how long for payback of the replacement project could be realized. Also, energy savings for that period and environmental advantages were mentioned. Moreover, advantages included the use of a smart system feature whereby specific fixtures and rooms could be programmed and easily changed based on usage which not only would save dollars but also be more environmentally friendly. He further explained a rather large dollar savings that could be realized if the project were approved then reimbursed directly from Commonwealth Edison as an incentive which would also add to a speedy payback period. He brought one fixture

and activated it to show how each fixture could be programmed separately. Questions asked and answered. After the presentation was concluded, Trustee Jani invited the Administrator or any others to visit the office where he works to see a system that has similar features and flexibility but at a significant lower cost.

- B. Employee COVID-19 Remote Work Expense Reimbursement. After Governor Pritzker issued his Executive Order of March 20, 2020, it effectively caused the township to close its doors to the public. However, in effort to maintain the expanded capability to supply residents in extreme need for food and other essentials which could be supplied via a drive through Food Pantry operation, required more employees than usual to keep the Food Pantry stocked and equipped in order and able to provide residents with their sudden and extreme needs they had no other available relief or remedy to pursue due to the COVID-19 pandemic. That said, a large number of employees could maintain services from their homes either by phone, e-mail and via virtual programs. Accordingly, this begs the question as to what costs are reimbursable to employees working from home and how much should be issued per month for that purpose. After assessing the costs incurred, it was the recommendation of administrative staff to present to the Board an amount of \$40.00 per month. After questions were asked and answered it seemed the consensus was that the recommended dollar amount was reasonable and would be acted on at the upcoming Regular Board meeting on August 26, 2020.
- C. Township Operations Related to COVID-19. The subject of how best to operate the township during the COVID-19 pandemic were discussed with emphasis on what had been learned thus far and after reopening the township to the public on a limited or reservation-based system. Then alternative considerations to be determined if there was a second extreme wave of the virus which might put our operations on possibly a greater and likely more extreme effort to supply and provide food, essentials and services to township residents. Questions asked and answered.
- D. Replacement of Maintenance Van. Discussion was brought due to the need to replace an extremely old van used for so many different purposes over the years. It was stated that \$25,000 had been budgeted for replacement. However, current costs revealed the replacement van might cost anywhere from \$30,000 to \$35, 000. More details are needed before final recommendations on models and options can be recommended.
- E. 2020 Annual Town Hall Meeting. After a thorough discussion about timing and where the 2020 Annual Town Meeting could be held, it was suggested that, we can better decide the date and location later since the 3rd Tuesday of the month after the Governor's Disaster Declaration is lifted is mentioned. Presently, the Board is looking at the possibility of the month of December for holding the Annual Town Meeting. Questions asked and answered.

ANNOUNCEMENTS

August 26, 2020 – Regular Board of Trustees Meeting, Town Hall, 7 PM

September 7, 2020 – Offices Closed in Observance of Labor Day

September 16, 2020 – Committee of the Whole Meeting, Town Hall, 7 PM

September 23, 2020 – Regular Board of Trustees Meeting, Town Hall, 7 PM

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, Trustee Kegarise moved to adjourn the meeting at 8:23 p.m. and Trustee Mytych seconded the motion. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p><i>W. Robert Junik</i> Clerk</p> <p>Date <i>September 23, 2020</i></p>
