

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on July 22, 2020. Also, taking into account the Governor’s Executive Order in response to COVID-19, participants appeared in person or remotely electronically as indicated below. Accordingly, the invitation to participate electronically or by phone was extended in advance to the public.

<b>Officials Present:</b>	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk – remotely via Zoom
	Diane Dunham	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Charlotte Kegarise	Trustee
	Scott M. Kegarise	Highway Commissioner
	John Lawson	Assessor – remotely via Zoom

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

**PUBLIC COMMENT**

None

**MINUTES**

Moved by Trustee Jani and seconded by Trustee Kegarise to approve the minutes of the June 17, 2020 Committee of the Whole Meeting of the Board of Trustees and to approve the minutes of the June 24, 2020 Regular Meeting of the Board of Trustees. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0.

**Motion carried.**

**Committee for Persons with Disabilities:**

- The 35th Annual Summer Celebration will be held July 25, 2020. Guests will be able to play bingo virtually. So far, 27 families totaling 74 people will be participating. This is less than last year but considering, the social distancing requirements, will be a virtual gathering.
- Written report on file. No action items.

**Senior Citizens Service Committee:**

- The volunteer handling employment services from his home has reported serving 14 individuals over a period totaling 10 hours.
- Programs available prior to the pandemic are being re-introduced when practicable, such as, the walking program.
- Written report on file. No action items.

**Transportation Department:**

- Shields in place in the buses have worked out well as has the new sanitization program. Riders have commented on how clean and comfortable the buses are.
- Written report on file. No action items.

**Department of Welfare Services:**

- Since the Food Pantry has re-opened in the Activity Center on July 1, since then just over 400 families have been accommodated.
- The Young Professionals from the SBA donated \$2,101.00 to the Food Pantry from their charitable fundraising project.
- The Pack the Bus Program will be announced soon and the time frame and donation options have been expanded.
- Written report on file. No action items

**Community Relations Department**

- A video with the Chef Deputy Assessor has been developed and posted explaining how property tax appeals can be accomplished remotely more easily and promptly. The procedure will be to accomplish with residents notifying the Assessor's office with the property address and PIN. So far, the video has reached 2,000 people and was viewed 1,500 times.
- Written report on file. No action items.

**Assessors Department:**

- Due to the pandemic, this will be the first time that a seminar describing how to appeal property taxes will not take place. Instead, appeals will be processed by staff after residents have contacted them the Assessor's office by phone or e-mail with their property address and PIN. A letter would follow in approximately two weeks. This information was explained in the video reported in the by Community Relations.
- Written report on file. No action items.

**Mental Health Committee:**

- No meeting held; no report.

**Highway Commissioner Report:**

- Commissioner Kegarise reported purchasing an electric jack for pallets and it can be used for the food pantry and others, but will be located and maintained in the highway department.

- No written report on file. No action items

**Kenneth Young Center:**

- The Kenneth Young Center is gradually seeing more clients face-to-face at the township and will soon be available up to 18 hours a week, in addition to other options available to residents besides in person appointments.
- Written report on file. No action items.

**Supervisor's Report:**

- No report other than to mention the many thanks for the continued donations being received and the gratitude of residents being served during the COVID-19 crisis.

**Administrator Report:**

- Written report on file. No action items

**Financial Report:**

- Written report on file. No action items.

**Clerk's Report:**

- Written report on file. No action items.

**OLD BUSINESS**

None

**NEW BUSINESS**

- A. Trustee Kegarise moved to approve the 2020-2021 Township Officials of Illinois Annual Dues in the amount of \$ 1,41759 and second by Trustee Mytych. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- B. Trustee Kegarise moved to approve Resolution 2020/2021 #5, A Resolution Finalizing the Execution of A Final Balancing Change Order (Change Order No. 3) For The Parking Lot Addition Project and second by Trustee Jani. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- C. Trustee Jani moved to approve Reappointment of Eva Feng to the Committee for Persons with Disabilities for a three-year term to begin immediately and commencing on May 31, 2023 and second by Trustee Kegarise. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

**APPROVAL OF BILLS**

Moved by Trustee Dunham and seconded by Trustee Jani to approve Town Fund Warrant 2020-2021 #5 in the amount of \$ 554,561.76. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Mytych and seconded by Trustee Jani to approve Road & Bridge Warrant 2020-2021 #5 in the amount of \$ 37,873.28. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Abstain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Kegarise to approve Welfare Services Warrant 2020-2021 #5 in the amount of \$ 43,766.92. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

**ANNOUNCEMENTS**

**July 25, 2020** – Disability Services Virtual Summer Celebration Event – 11AM

**August 8, 2020** – Shred Event, Parking Lot, 9 – 11AM

**August 19, 2020** – Committee of the Whole Meeting, Town Hall, 7 PM

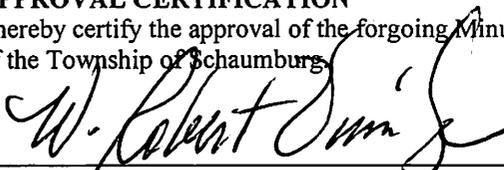
**August 26, 2020** – Regular Board of Trustees Meeting, Town Hall, 7 PM

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

There being no further business, Trustee Kegarise moved to adjourn the meeting at 7:57 p.m. and Trustee Dunham seconded the motion. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<p><b>APPROVAL CERTIFICATION</b> I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p></p> <p>Clerk _____</p> <p>Date <u>August 26, 2020</u></p>
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