

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES, for the first time, met electronically via the video program Zoom, in lieu of at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on April 22, 2020. Notice of access for the public participation by either computer or phone was detailed in the meeting agenda posted in due time beforehand.

Officials Remote:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Diane Dunham	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Charlotte Kegarise	Trustee
	Scott M. Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

MINUTES

Moved by Trustee Kegarise and seconded by Trustee Dunham to approve the minutes of the March 16, 2020 Special Emergency Meeting of the Board of Trustees. All in favor. **Motion carried.**

Moved by Trustee Kegarise and seconded by Trustee Mytych approve the minutes of the March 25, 2020 Regular Meeting of the Board of Trustees. All in favor. **Motion carried.**

Highway Commissioner Report:

- No written report on file. No action items.

Supervisor's Report:

- Supervisor Heneghan commented on generous donations of residents in over \$30,000 for use to assist residents during the COVID-19 virus pandemic.

Administrator Report:

- Administrator McVey reported that we are still waiting on the NWRD to close and complete the project for the parking lot expansion. We have the final approval from the Village.

- All other capital projects have been placed on hold.
- Thus far with regard to food pantry donations, we have received \$11,439 PayPal contributions and \$19,389 to the Foundation.
- Due to the limitation of operations during the virus pandemic we should anticipate a significant drop in revenue from passports. Also, in the event there is a delay in payment of property taxes the township should still be in good shape.
- As a result of the continual large turnout to each food pantry distribution, Administrator McVey suggested starting May we check for proof of residency and limit trips to twice a month.
- LIHEAP (Low Income Energy Assistance Program) has resumed to be completed virtually and staff are supporting residents to complete applications.
- Senior Department is doing Benefit Access remotely.
- Administrator McVey stated we are looking into presenting a virtual event with other municipalities for Township Day.
- Written report on file. No action items

Financial Report:

- Written report on file. No action items.

Clerk's Report:

- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

- A. Trustee Kegaris moved to approve Resolution 2020-2021 #2, A Resolution Authorizing An Amendment and Restatement of the 457(b) Deferred Compensation Plan with AIG VALIC. and second by Trustee Mytych. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegaris-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0.

Motion carried.

- B. The Board discussed the possibility of being able to proceed with the preparation, planning and publication of special events anticipated before the onset of the COVID-19 virus pandemic. Specifically, the June 6, 2020 Shred event, the June 20, 2020 Celebration of Township Day and hosting the August xx, 2020 SBA Meeting. Since the status of these events will be decided after Governor Pritzker's next Executive Order, the consensus of the board was to publish the Shred event in the Town Crier noting any changes could be found on the Township website or other social media as we get closer to the actual date. As for the celebration of Township Day some virtual options that can be accomplished electronically are being pursued. The August event is far enough off to revisit it at the May board meeting.

APPROVAL OF BILLS

Moved by Trustee Jani and seconded by Trustee Mytych to approve 2020-2021 #2 of \$215,827.37. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegaris-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Mytych to approve Road & Bridge Warrant 2020-2021 #2 of \$48,186.89. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegaris-Abstain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

Moved by Trustee Mytych and seconded by Trustee Jani to approve Welfare Services Warrant 2020-2021 #2 of \$67,126.57. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegaris-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

SUPERVISOR AND TRUSTEE COMMENTS

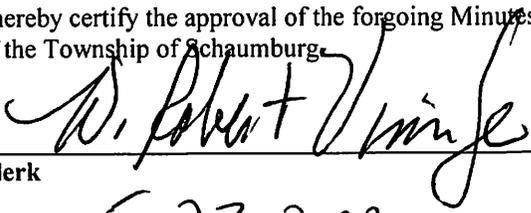
- Supervisor Heneghan expressed his gratitude to all the staff, volunteers and elected officials who have helped with the delivery of food and other essential items to the drive-up operations of the food pantry besides delivering meals to residents who were without transportation and sheltered in place.
- Trustee Kegaris also commented on the incredible amount of planning it took to keep up the demands for the timely delivery of food and other needed items for our residents.
- Trustee Jani stated he has a source to provide 60 KN95 masks to the Township for staff usage.

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, Trustee Kegaris moved to adjourn the meeting at 7:46 p.m. and Trustee Mytych seconded the motion. All in favor. **Motion carried.**

APPROVAL CERTIFICATION	
I hereby certify the approval of the foregoing Minutes of the Township of Schaumburg.	
	
Clerk	
Date	5-27-2020