

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on March 28, 2018.

<b>Officials Present:</b>	Mary Wroblewski	Supervisor
	Timothy M. Heneghan	Clerk
	Diane Dunham	Trustee
	W. Robert Vinnedge	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	John R. Lawson	Assessor
	Scott M. Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Wroblewski called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Heneghan called the roll and the Pledge of Allegiance followed.

**VETERANS' HONOR ROLL**

Clerk Heneghan honored.

*Private Russell E. Froelich Jr. ~ U.S. Army ~ 1960 - 1966*  
*Staff Sergeant Thomas V. Harrold ~ U.S. Air Force ~ 1967 - 1971*  
*Specialist Theodore E. Rosemann ~ U.S. Army ~ 1966 – 1969*  
*Petty Officer 3<sup>rd</sup> Class Paul C. Topel ~ U.S. Navy ~ 1967 – 1971*  
*Specialist Timothy M. Voncina ~ U.S. Army ~ 1966 - 1968*  
*Corporal Adrian D. Wood ~ U.S. Army ~ 1951 - 1953*

**PUBLIC COMMENT**

Supervisor Wroblewski invited members of the public to address the Board. Hearing none, the meeting proceeded with the published agenda items.

**MINUTES**

Moved by Trustee Dunham and seconded by Trustee Mytych to approve the minutes of February 21, 2018 Committee of the Whole, February 22, 2018 Public Meeting, February 28, 2018 Budget Workshop, February 28, 2018 Board of Trustees, March 21, 2018 Special Board of Trustees Meeting. All in favor. **Motion carried.**

**Committee for Disabled Citizens:**

- Written report on file. No action items.

**Senior Citizens Service Committee:**

- Written report on file. No action items.

**Transportation Department:**

- Transportation Department is setting up service to deep clean and sanitize the interior of the Transportation Buses once a month in consideration of the health of its riders.
- Written report on file. No action items.

**Department of Welfare Services:**

- Written report on file. No action items.

**Assessors Department:**

- Second interviews are being conducted in the next few weeks.
- Written report on file. No action items.

**Mental Health Committee:**

- Written report on file. No action items.

**Highway Commissioner Report:**

- The Highway Department has recently completed an aggressive sewer project.
- Highway Department was approached to vacate a R.O.W. (right of way) at I-390 and Roselle Road and are considering if this would be an enrichment to the Road District.
  - This vacate could open up the area on the other side of the highway to someone interested in developing it.
  - There has been an issue with this area being used to dump items and this could eliminate that issue.
- No written report on file. No action items.

**Employment Support Services:**

- Written report on file. No action items.

**Kenneth Young Center:**

- Written report on file. No action items.

**Supervisor's Report:**

- Supervisor Wroblewski and Trustee Mytych attended three meeting with the Park District regarding the land purchase.
- Supervisor Wroblewski read a note of thank you to the Transportation Department and Nick Christopher for their hard work and kindness.
- Supervisor Wroblewski read a letter from a veteran thanking the Township for welcoming home our veterans.
- Supervisor Wroblewski read a letter from an 87 year old senior commenting that she would not have been able to maintain her independence without the Transportation Department and especially complimenting Nick Christopher and Kathy Varsalona. She arrives to all her destinations, safely and timely, all drivers are exceptional.

**Administrator Report:**

- Katy Trent hosted a Communications Conference at the Township with a dozen Townships attending.
- Administrator Johnson went to the Kenneth Young Center to work on Strategic Planning and it was agreed that they need to promote their partnership with our Township better.

- Administrator Johnson wants the Technology Committee to meet in April, the Township needs to upgrade its server and look into obtaining network licensing for some of the software.
- Administrator Johnson wanted to thank Dannette Zanoni and the Welfare Services staff for the research they put into the purchase of a new van.
- Written report on file. No action items.

**Financial Report:**

- Written report on file. No action items.

**Clerk's Report:**

- Passport Office has been very busy.
  - Created \$60,000. in revenue to the Township in the past year.
  - April 2, 2018 fee for new Passports increases from \$25 to \$35 per application.
- Written report on file. No action items.

**OLD BUSINESS**

- A. Approval of Resolution 2018-2019 #01, A Resolution authorizing the Execution of a Real Estate Purchase Contract between the Hoffman Estates Park District and The Township of Schaumburg, Illinois. Moved by Trustee Dunham and seconded by Trustee Jani for Approval. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

**NEW BUSINESS**

- A. Approval of Township of Schaumburg to join the State of Illinois joint purchasing program. Moved by Trustee Vinnedge and seconded by Trustee Mytych for Approval. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- B. Approval of the proposal for 2018 Ford Transit Cargo Van. Moved by Trustee Jani and seconded by Trustee Mytych for Approval. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

**APPROVAL OF BILLS**

Moved by Trustee Jani and seconded by Trustee Mytych to approve 2018- 2019 #01 of \$250,406.14. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Vinnedge and seconded by Trustee Jani to approve Road & Bridge Warrant 2018- 2019 #01 of \$47,369.43. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Dunham and seconded by Trustee Mytych to approve Welfare Services Warrant 2018- 2019 #01 of \$42,532.56. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

**SUPERVISOR AND TRUSTEE COMMENTS**

- Supervisor Wroblewski reminded everyone of the Town Hall meeting on April 10, 2085 starting at 6:30 p.m.

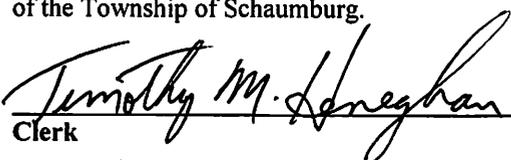
**EXECUTIVE SESSION**

Moved by Trustee Jani and seconded by Trustee Vinnedge to go into Executive Session to discuss personnel issues, allowed by Section 2(c) (1) of the Open Meetings Act, at 7:32p.m. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Mytych and seconded by Trustee Jani to go back into Open Session at 7:42p.m. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

**ADJOURNMENT**

There being no further business, Trustee Jani moved to adjourn the meeting at 7:55p.m. and Trustee Vinnedge seconded the motion. All in favor. **Motion carried.**

<p><b>APPROVAL CERTIFICATION</b> I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p> Clerk</p> <p>Date <u>4-25-18</u></p>
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