

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on June 24, 2020. Also, taking into account the Governor’s Executive Order in response to COVID-19, participants appeared in person or remotely electronically as indicated below. Accordingly, the invitation to participate electronically or by phone was extended in advance to the public.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk – remotely via Zoom
	Diane Dunham	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Charlotte Kegaris	Trustee
	Scott M. Kegaris	Highway Commissioner
	John R. Lawson	Assessor – remotely via Zoom

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

MINUTES

Moved by Trustee Kegaris and seconded by Trustee Mytych to approve the minutes of the May 27, 2020 Regular Meeting of the Board of Trustees. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegaris-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0.

Motion carried.

Committee for Persons with Disabilities:

- Approximately 1,300 cards and notes were collected for the Send-A-Smile Project and will be sent out to clients.
- Written report on file. No action items.

Senior Citizens Service Committee:

- Approximately 6,000 wellness calls have been made to clients since the beginning of Phase 1 of the COVID-19 pandemic.
- Written report on file. No action items.

Transportation Department:

- Dialysis patients continue to make up the bulk of the trips for Transportation Services but have expanded to incorporate other medical visits. Meals are still being delivered to the housebound residents. Trips are being added for other resident needs as can be accommodated due to social distancing guidelines.
- Written report on file. No action items.

Department of Welfare Services:

- The drive through Food Pantry established during the COVID-19 pandemic will conclude on June 30. So far during the pandemic, 6,500 pantry visits have been provided compared to a total of 7,500 for the entire previous year. Food pantry visits will continue in the Activity Center beginning on July 6, 2020. Clients will be provided and wear masks, hand sanitizer will be available and the required social distancing observed.
- Written report on file. No action items

Community Relations Department

- Supervisor Heneghan prepared a special short video announcing how and when Schaumburg Township would celebrate Cook County Township Day. It was viewed more than 3500 times by 10,000.
- The virtual Touch-A-Truck program celebrating Schaumburg Township's celebration of the Cook County Township day consists of 16 different videos and so far, viewed for more than 1500 minutes.
- Written report on file. No action items.

Assessors Department:

- Cook County Board voted to waive late fees on property tax payments if paid by October 1, 2020.
- Assistance will be provided residents wishing to make a property tax appeal without having to make an in-person appointment.
- Written report on file. No action items.

Mental Health Committee:

- No report but the Committee held their May meeting via videoconferencing.
- The material and presentations for the Annual Mental Health Fair, Minds Matter are now available on the website and social median on-line.

Highway Commissioner Report:

- Within the next six months the Highway Department will be purchasing a new small truck.
- No written report on file. No action items.

Kenneth Young Center:

- The Kenneth Young Center has resumed consulting in the township building on a limited basis, Tuesday through Thursday and by appointment only.

- Written report on file. No action items.

Supervisor's Report:

- No report but the Supervisor was pleased with the virtual celebration that was created for the celebration of Cook County Township Day on June 20,2020.

Administrator Report:

- The final paving has been applied to the parking lot expansion. So, as soon as we receive word from the NWRD, this project will be complete.
- The main focus this month has been with the scheduling of face-to face visits in the building with residents, now that we are in Phase 3 of the program Restore Illinois.
- Written report on file. No action items

Financial Report:

- Written report on file. No action items.

Clerk's Report:

- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

- A. Trustee Kegarise moved to approve Resolution 2020-2021 #03, a Resolution Designating Open Meetings Act Compliance Officers in the Township of Schaumburg and second by Trustee Dunham. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- B. Trustee Dunham moved to approve Resolution 2020-2021 #04, a Resolution Designating Freedom of Information Act Officers in the Township of Schaumburg and second by Trustee Jani. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- C. Trustee Jani moved to approve Amended 2020 Annual Town Hall Meeting Agenda and second by Trustee Mytych. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- D. Trustee Kegarise moved to approve 2020-2021 Official Committee Assignments Beginning July 1, 2020 and second by Trustee Mytych. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

- E. Trustee Jani moved to approve Consideration of the Continuation of VALIC Defined Benefit Plan and seconded by Trustee Kegarise. After a thorough discussion of keeping the VALIC Defined Benefit Plan available to employees and others who want to maintain their participation, the Board members asked numerous questions before voting to assess how a positive decision would work and the procedures that need to be followed were explained. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Kegarise and seconded by Trustee Dunham to approve Town Fund Warrant 2020-2021 #4 \$335,489.09. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Dunham to approve Road & Bridge Warrant 2020-2021 #4 \$ 42,036.71. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Abstain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Kegarise to approve Welfare Services Warrant 2020-2021 #4 \$ 57,851.43. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

ANNOUNCEMENTS

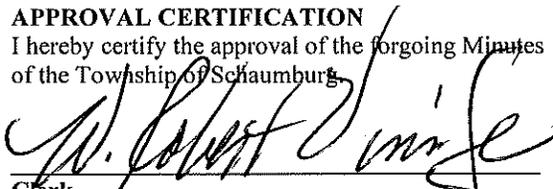
- July 3, 2020 – Township Closed in observance of Independence Day
- July 15, 2020 – Committee of the Whole Meeting, Town Hall, 7:00 p.m.
- July 22, 2020 – Regular Board of Trustees Meeting, Town Hall, 7:00 p.m.
- August 8, 2020 – Township Shred Day

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, Trustee Kegarise moved to adjourn the meeting at 8:07 p.m. and Trustee Mytych seconded the motion. All in favor. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p> Clerk</p> <p>Date <u>7-22-2020</u></p>
