

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES**

STATE OF ILLINOIS

Cook County

Town of Schaumburg

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on July 24, 2019

<b>Officials Present:</b>	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Diane Dunham	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Charlotte Kegarise	Trustee
	Scott M. Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

**VETERANS' HONOR ROLL**

Clerk Vinnedge honored:

*Corporal Earl W. Marik – U.S. Army ~ 1951 – 1953*

*Sergeant Alfonso G. Moraira – U.S. Army National Guard ~ 2006 – Present (Active Duty 2010 – 2011)*

**PUBLIC COMMENT**

None

**MINUTES**

Moved by Trustee Kegarise and seconded by Trustee Jani to approve the minutes June 18, 2019 Committee of the Whole Meeting and the June 26, 2019 Regular Board of Trustees. All in favor.

**Motion carried.**

**Committee for Persons with Disabilities:**

- New program, “Call for Art” will begin August 1 through August 31, 2019, residents will submit 2 dimensional art work to be displayed within the Township.
- Disability Summer Celebration will be on August 10, 2019.
- Written report on file. No action items.

**Senior Citizens Service Committee:**

- Director Conway was interviewed by the Village of Schaumburg Senior Services group

explaining Township services in a YouTube video. It is now posted on their website with over 400 views.

- Benefit Specialist Scurry put together a 3 part session on how to use technology.
- Written report on file. No action items.

**Transportation Department:**

- Transportation Department is working with the township historical society and the township library as a committee to provide rides for a historical bus tour on September 22, 2019. Registration will be done online and starts August 1, 2019.
- Written report on file. No action items.

**Department of Welfare Services:**

- Pack the Bus is scheduled for August 3, 2019 at the Target at Barrington and Schaumburg roads.
- Written report on file. No action items.

**Community Relations Department:**

- Finalized and uploaded the Assessor's video.
- Town Crier is completed and will be distributed August 1, 2019.
- Written report on file. No action items.

**Assessors Department:**

- Assessor Lawson is very pleased with the video now posted on Township website.
- The Assessor's office is working on a list of seniors that missed their exemption deadline to assist them to correct their bill.
- Written report on file. No action items.

**Highway Commissioner Report:**

- The Highway department has just completed paving of a subdivision.
- The team is working on replacement of all street signs in the unincorporated areas.
- No written report on file. No action items.

**Employment Support Services:**

- Written report on file. No action items.

**Kenneth Young Center:**

- Administrator McVey plans to have the new CEO at the September Board Meeting to review the services provided by the Kenneth Young Center.
- Written report on file. No action items.

**Supervisor's Report:**

- Supervisor Heneghan attended Commissioner Morrison's event with Commissioner Preckwinkle and other dignitaries. At that time, they had an opportunity to tour a manufacturing plant in Schaumburg.

**Administrator Report:**

- Administrator McVey provided an update on the parking lot project.
  - Landscaping was put in on July 24, 2019.
  - There has been little to no settling on first report.
  - Project could be completed in 2 – 3 more weeks.
- Written report on file. No action items

**Financial Report:**

- Written report on file. No action items.

**Clerk's Report:**

- Clerk Vinnedge pointed out that passport application income in June 2019 was at \$6,000 versus \$2,250 June of 2018. Photo service also doubled in income period to period.
- Clerk Vinnedge complimented the new expense reimbursement form created by the Administrator. The form is much easier to use and review.
- Written report on file. No action items.

**OLD BUSINESS**

None

**NEW BUSINESS**

- A. Trustee Kegarise moved the Board approve Resolution 2019/2020 #10, a Resolution Authorizing the Township of Schaumburg Senior Services Code of Conduct and second by Trustee Jani. All in favor: **Motion carried.**

**APPROVAL OF BILLS**

Moved by Trustee Jani and seconded by Trustee Mytych to approve 2019-2020 #05 of \$640,781.19. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Mytych and seconded by Trustee Jani to approve Road & Bridge Warrant 2019-2020 #05 of \$20,194.68. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Abstain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Kegarise approve Welfare Services Warrant 2019-2020 #05 of \$29,753.18. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

**SUPERVISOR AND TRUSTEE COMMENTS**

- Township Officials of Cook County and Metropolitan Township Association annual symposium will be September 7, 2019 at which Director Conway and Community Relations Coordinator Trent will be speaking.
- Trustee Dunham noted the garden club was having issues with the landscapers.
  - Administrator McVey explained Building and Ground Supervisor Recchia met with all parties and they made a written list of who was to do what to maintain the garden.
  - Clerk Vinnedge noted that he has spoken to the garden club and they are now satisfied.
- Trustee Kegarise noted how nice the grand opening was at Capital Grill and thanked them for their donation of \$5,000 to the Township's food pantry.

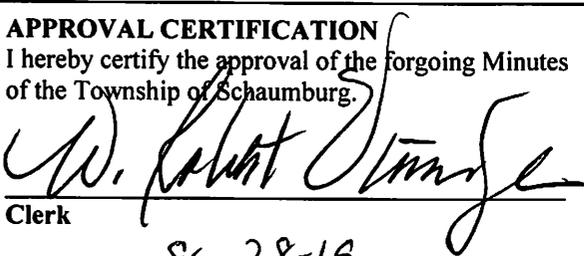
**EXECUTIVE SESSION**

Moved by Trustee Kegarise and seconded by Trustee Mytych to go into Executive Session to discuss personnel issues, allowed by Section 2(c) (1) of the Open Meetings Act, at 7:44p.m. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried**

Moved by Trustee Kegarise and seconded by Trustee Jani to go back into Open Session at 9:08 p.m. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

**ADJOURNMENT**

There being no further business, Trustee Jani moved to adjourn the meeting at 9:09 p.m. and Trustee Mytych seconded the motion. All in favor. **Motion carried.**

<p><b>APPROVAL CERTIFICATION</b> I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p></p> <p>Clerk _____</p> <p>Date <u>8-28-19</u></p>
--