

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on January 22, 2020.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Diane Dunham	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Charlotte Kegarise	Trustee
	Scott M. Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

VETERANS' HONOR ROLL

Clerk Vinnedge honored:

Thomas J. Weidemann ~ U.S. Navy ~ 1971 - 1975

Clerk Vinnedge called up Victor Morales to administered the Oath of Office and swear him as in as Deputy Assessor.

PUBLIC COMMENT

- Property owner Steve Cimino spoke about concerns with ongoing issues for property he owns in Roselle and his frustration in not being able to build on the land.
- Commissioner Kegarise responded that Mr. Cimino issues are not something the Township has any jurisdiction over, however he has spoken the Village of Roselle on his behalf.

MINUTES

- A. Moved by Trustee Jani and seconded by Trustee Dunham to approve the minutes of the December 18, 2019 Regular Meeting of the Board. Roll call, all in favor. **Motion carried.**

Committee for Persons with Disabilities:

- ITAC collection center, the Township had the 2nd highest volume in Illinois.
- Hosting an Ice Cream Social for residents with Disabilities 18 and older on February 15th.
- Written report on file.

Senior Citizens Service Committee:

- Schaumburg Heartbeat interviewed Directory Conway and Kenneth Young Center for a segment on the services we provide to our seniors.
- The department will start taking AARP tax aide appointments on January 27th.
- AARP will start to prepare taxes on February 3rd.
- Written report on file. No action items.

Transportation Department:

- Director Christopher plans to meet with local Dialysis Center's so that we can meet the needs of the 7 centers in our area.
- Written report on file. No action items.

Department of Welfare Services:

- Holiday gift cards were presented to 21 households, all of which were donated to the Township.
- Members of our Community donated gifts for 140 families.
- Written report on file. No action items.

Community Relations Department

- The Town Crier will be out the first week of February.
- Schaumburg Township has been nominated for an award in the category of Public sector for the Hoffman Estates chambers' celebration of excellence ceremony which will take place on January 31st.
- Written report on file. No action items.

Assessors Department:

- Press releases have gone out to inform residents of the Senior Freeze and their assistance and steps needed to apply.
- Board of Review Appeals Seminar was not well attended on December 23rd. Concern was the date being too close to the holidays.
- Written report on file. No action items.

Mental Health:

- Currently finalizing plans for the Minds Matter event.
- Written report on file. No action items.

Highway Commissioner Report:

- Five loads of salt were delivered to prepare the team for winter weather.
- No written report on file. No action items.

Kenneth Young Center:

- Written report on file. No action items.

Supervisor's Report:

- Supervisor Heneghan and Administrator McVey met with State Representative Fred Crespo discuss all of the services the Township provides.
- Welfare Services provided a tour of the pantry and discussed the plans for expansion with Representative Crespo.
- Director Conway met with the Representative to present services provided by Disability and Senior Services.
- Supervisor Heneghan read a letter thanking Welfare Services and Benefit Specialist Fillmore on the Adopt a Family program which served 248 families.
- Supervisor Heneghan attended the Volunteer breakfast and suggested in the future other board members attend as well.

Administrator Report:

- After numerous calls and emails QT Sign contacted the Administrator to provide documentation and certified payroll records so that the Township can pay the balance owed to them.
- IPBC (Intergovernmental Personnel Benefit Cooperative) has completed their audit and the Township should expect approximately \$60,000 refund.
- Fence by the walkway in the new parking lot was installed.
- Written report on file. No action items

Financial Report:

- James Howard, Governmental Accounting, LLC reviewed all of the Township financial for the past 10 months.
- Questions were asked and answered.
- Written report on file. No action items.

Clerk's Report:

- Clerk Vinnedge thanked the staff for their work ethics and job well done during the installation of new carpet.
- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

- A. Trustee Jani moved to acknowledge the IRS Standard Mileage Rate Change from 58 cents to 57.5 cents effective January 1, 2020 and second by Trustee Kegarise. All in favor:
Motion carried.
- B. Trustee Jani moved to approve Resolution 2019-2020 #21, a Resolution Awarding a Contract and Authorizing the Issuance of a Notice of Award for the Main Level North Side

Interior Remodel Project for the Township of Schaumburg to Reef Contractors in the amount of \$64,900. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegaris-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

- C. Trustee Kegaris moved to approve Resolution 2019-2020 #22 an Agreement with Construction Design Architects, Ltd. for Architectural Services related to the Food Pantry Renovation. and second by Trustee Jani. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegaris-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- D. Trustee Dunham moved to Table Resolution 2019-2020 #23, A Resolution Declaring Breach of Contract and Disapproving the Final Invoices of QT Signs, Inc., Regarding the Town Hall Monument Sign Project and second by Trustee Jani. All in favor: **Motion carried.**
- E. Trustee Mytych moved to Proceed with Bid Notice for Residential Refuse and Recycling Collections Service for Township of Schaumburg, Illinois and second by Trustee Kegaris. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegaris-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- F. Trustee Jani moved to approve Ordinance 2019-2020 #10, An Ordinance Making Tentative Appropriations for the Town Fund and General Assistance Fund for the Fiscal Year Commencing on the 1st Day of March, 2020 and Ending on the 28th Day of February, 2021 for the Township of Schaumburg, Cook County, Illinois and second by Trustee Dunham. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegaris-Aye, Supervisor Heneghan-Aye. Ayes-4, Nays-1. **Motion carried.**
- G. Trustee Jani moved to approve Ordinance 2019-2020 #11, An Ordinance Making Tentative Appropriations for Road and Bridge Fund for the Fiscal Year Commencing on the 1st Day of March, 2020 and Ending on the 28th Day of February, 2021 for the Township of Schaumburg, Cook County, Illinois and second by Trustee Mytych. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegaris-Absdain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Jani and seconded by Trustee Kegaris to approve 2019-2020 #11 of \$508,778.06. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegaris-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Mytych and seconded by Trustee Jani to approve Road & Bridge Warrant 2019-2020 #11 of \$42,271.17. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegaris-Absdain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Mytych approve Welfare Services Warrant 2019-2020 #11 of \$67,212.12. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegaris-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

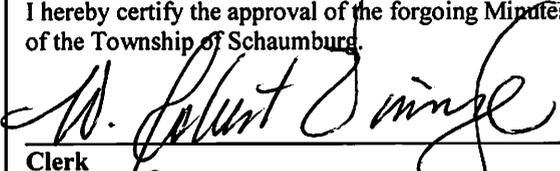
SUPERVISOR AND TRUSTEE COMMENTS

None

EXECUTIVE SESSION

ADJOURNMENT

There being no further business, Trustee Kegarise moved to adjourn the meeting at 8:10p.m. and Trustee Mytych seconded the motion. All in favor. **Motion carried.**

APPROVAL CERTIFICATION	
I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.	
Clerk	
Date	February 26, 2020