

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on December 18, 2019

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Diane Dunham	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Charlotte Kegarise	Trustee
	Scott M. Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

VETERANS' HONOR ROLL

Clerk Vinnedge honored:

James E. Thies ~ U.S. Army ~ Active 2005 – 2006, Reserves 2004 - 2011

Supervisor Heneghan honored:

*Joe's Pizza
Village Tavern and Grill*

PUBLIC COMMENT

None

MINUTES

- A. Moved by Trustee Jani and seconded by Trustee Mytych to approve the minutes of the November 20, 2019 Regular Meeting of the Board. Trustee Kegarise noted a correction in the minutes that item G, stated a 4 year term and that was not read in the original motion. Roll call, all in favor. **Motion carried.**

Committee for Persons with Disabilities:

- All enjoyed the Disability holiday party which had over 130 attendees.
- Disability Department is hosting a new program on February 15th. It will be an Ice Cream Social and Dance for 18 year olds and older.

- Written report on file. No action items.

Senior Citizens Service Committee:

- The Holiday luncheon had over 180 guests. All guests complimented and enjoyed the event.
- The department will be taking 15 people to lunch and play to see Beauty and the Beast.
- Assistant Director Newell will start taking appointments for tax aide in January.
- The department will host a tax information session on January 15th.
- Written report on file. No action items.

Transportation Department:

- Director Christopher and Dispatcher Maldonado had to bring a new bus to collect 15 seniors due to a mechanical breakdown of bus transporting seniors from an event. Driver Malave handled the breakdown very calmly, was able to safely pull the bus out of traffic. All seniors remained calm and felt safe due to Driver Malave and Senior Support Specialist Kettel.
- Written report on file. No action items.

Department of Welfare Services:

- The 2nd annual turkey giveaway turned out very well, giving 312 turkeys and fixings to residents.
- The pantry gave out an additional 134 turkeys.
- Joe's Pizza hosted 38 residents for a turkey meal on Thanksgiving.
- The Adopt a Family program took care of 248 adoptions with 123 donors supporting the program.
- Written report on file. No action items.

Community Relations Department

- The Township won the Census Outreach Grant in the amount of \$2,340.
- Supervisor Heneghan commented that he planned to work with Coordinator Trent to post a thank you to residents for their generosity to our community in the next Town Crier.
- Written report on file. No action items.

Assessors Department:

- Cook County is open for tax appeals through 12/31/19. The department is currently assisting residents with their appeals.
- The department is hosting an appeals seminar in the evening of 12/23 with Commissioner Patlak.
- Written report on file. No action items.

Mental Health:

- The committee is meeting in December to discuss their budget and the Minds Matter Health Fair.
- Written report on file. No action items.

Highway Commissioner Report:

- Commissioner Kegarise was in conference 2 ½ hours with a resident in the unincorporated area addressing their concerns.
- Commissioner Kegarise thanked Administrator McVey for all of her assistance in discussions with a possible property purchase.
- The department is working with a sewer issue in a retention pond in the unincorporated area.
- The department is geared up and ready for the snow season.
- The Commissioner has ordered new vinyl flooring for the department office.
- No written report on file. No action items.

Kenneth Young Center:

- Written report on file. No action items.

Supervisor's Report:

- Supervisor Heneghan noted he attended both holiday events and felt they were well run. He thanked the staff and everyone who worked toward the success of the events.
- Supervisor Heneghan received a compliment on the quality of our Transportation Department with a resident noting that it's good to know they are available if you need them.
- A resident called the Supervisor complimenting Benefit Specialist DeMarchi-Belter on her patience and assistance with programs.

Administrator Report:

- Administrator McVey noted that the parking lot is now open completely. The Village has to come out yet to do their final inspection.
- The Township prior insurance company, IPBC will be refunding \$63,000 in funds.
- The Employee Appreciation Luncheon will be held on January 24th.
- The Township will be hosting the Small Business Association (SBA) lunch this July or August.
- Written report on file. No action items

Financial Report:

- Written report on file. No action items.

Clerk's Report:

- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

- A. Trustee Dunham moved to reappoint Nancy Croke to the Senior Citizens Services Committee for a three-year term October 1, 2019 – September 30, 2022 and second by Trustee Kegarise. All in favor: **Motion carried.**
- B. Trustee Kegarise moved to reappoint Donna Kaywood to the Senior Citizens Services Committees for a three-year term October 1, 2019 – September 30, 2022 and second by Trustee Mytych. All in favor: **Motion carried.**
- C. Trustee Mytych moved to reappoint Kathleen Ray to the Senior Citizens Services Committee for a three-year term October 1, 2019 – September 30, 2022 and second by Trustee Kegarise. All in favor: **Motion carried.**
- D. Trustee Kegarise moved to approve Resolution 2019-2020 #18, A Resolution Revising the Drug Free Workplace/Alcohol Policy and second by Trustee Dunham. All in favor: **Motion carried.**
- E. Trustee Kegarise moved to approve Resolution 2019-2020 #19 Revising the Anti-Harassment/Anti-Discrimination & Workplace Violence Policy and second by Trustee Mytych. All in favor: **Motion carried.**
- F. Trustee Dunham moved to approve Approval of Resolution 2019-2020 #20, A Resolution Authorizing the Supervisor to Pay Accounts and second by Trustee Mytych. All in favor: **Motion carried.**
- G. Trustee Mytych moved to approve Approval of Schaumburg Business Association 2020 Dues in the Amount of \$745.00 and second by Trustee Dunham. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- H. Trustee Dunham moved to table Resolution 2019-2020 #21, A Resolution Approving the 2020 PACE TRIP Transit Grant and Service Agreement and second by Trustee Kegarise. All in favor: **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Jani and seconded by Trustee Kegarise to approve 2019-2020 #10 of \$480,454.93. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Dunham to approve Road & Bridge Warrant 2019-2020 #10 of \$54,078.76. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Abstain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

Moved by Trustee Kegarise and seconded by Trustee Mytych approve Welfare Services Warrant 2019-2020 #10 of \$64,958.38. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

SUPERVISOR AND TRUSTEE COMMENTS

- Trustee Dunham noted the need for more meeting dates of upcoming meetings to be added to future agendas.
- January 16th, the TOCC Trustee division will hold a meeting at Belvedere banquets in Elk Grove.
- Supervisor Heneghan wished everyone happy holidays and happy new year.
- Trustee Kegarise thanked the staff for all that they do throughout the year.

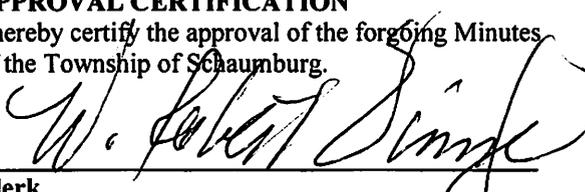
EXECUTIVE SESSION

Moved by Trustee Dunham and seconded by Trustee Mytych to go into Executive Session under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the body at 7:40p.m. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried**

Moved by Trustee Kegarise and seconded by Trustee Jani to go back into Open Session at 8:24 p.m. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

ADJOURNMENT

There being no further business, Trustee Jani moved to adjourn the meeting at 8:25p.m. and Trustee Mytych seconded the motion. All in favor. **Motion carried.**

APPROVAL CERTIFICATION	
I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.	
Clerk	
Date	1-22-2020