MINUTES OF THE

TOWNSHIP OF SCHAUMBURG

COMMITTEE OF THE WHOLE

STATE OF ILLINOIS

Cook County

Town of Schaumburg

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on March 20, 2019.

Officials Present:	Mary Wroblewski	Supervisor
	Timothy M. Heneghan	Clerk
	Diane Dunham	Trustee
	W. Robert Vinnedge	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	John R. Lawson	Assessor
	Scott M. Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Wroblewski called to order the Committee of the Whole Meeting at 7:00 PM

Clerk Heneghan called the roll.

PUBLIC COMMENT

None

NEW BUSINESS

A. Fiscal Year 2020 Budget Review

Trustee Dunham wondered where the line item was in the budget for the Community Outreach Intern. Administrator McVey pointed out it was a Special line item # 1762050 on page 9 of 16 in the Budget Draft. Not to be confused with the $5,000 item for Front desk staff assistant that is needed to staff when Mona is out.

Questions were asked and answered. Discussion followed.

B. Employment Services Contract Renewal

There was a lot to discuss concerning this item as staff don't feel like they get reports that are requested, sometimes the numbers seem to fluctuate, and it appears there are a lot of non-township residents that are being taken care of-with no charges associate. After much discussion on the economy being stronger and if this service is needed right now, the board decided a month to month contract would be more beneficial. Welfare services thought we should still have this service but needs to be more training on interviewing prep, computer skills, etc.
Trustee Jani offered to assist with future job fairs and will invite the states CMS to bring in government contracts.

Questions were asked and answered. Discussion followed.

C. Fire District Trustee Term Renewal

Jeff Goolish's term is up April 24, 2019 as Fire District Trustee. The board feels like he does a decent job and should be appointed again. He is a fireman and knows how to deal with certain issues that arise. The board needs to see a report periodically and he has been at recent board meetings to report what has been going on.

Questions were asked and answered. Discussion followed.

D. Employee Assistance Program

Discussion concerning the need for EAP and how long we have gone without it, since Workplace Solutions was dropped. It seems like some employees did use it and there is a need. Administrator McVey is a big advocate for EAP and talked about a Chicago firm that would cost $2,155 a year. They would mostly do phone discussions but will come out to the township if needed. Some board members though an EAP should be local but they all agreed to try it for a year.

Questions were asked and answered. Discussion followed.

E. Government Social Media Conference

Administrator McVey stated that Katy Trent has an opportunity to attend this conference in Nashville, Tennessee that had a wide range of topics on social media video's engaging the public and 1st Amendment issues, etc. Katy spoke to the benefits as well as did Administrator McVey. They thought it was more local this year vs the one out west last year and the assumption next year it might be on the east coast.

Questions were asked and answered. Discussion followed.

F. Township Logo Update

Katy presented a few different type logo's and everyone agreed the #1 Rockwell seemed bolder and stands out more. This will be phased in over time to keep the cost down.

Questions were asked and answered. Discussion followed.

G. Senior Services Overnight Trip Programming

Director Conway had a 2 page fact sheet on why it is important to have Senior trips overnight. Besides getting them out of their houses, men who take annual vacations are 32% less likely to die from heart disease. Women who take 2 annual trips report less stress and are less likely to experience depression. The township has had good feedback on a couple we did recently.

Director Conway stated we need at least one of her staff to accompany seniors on these trips. The reasons were noted on her handout but some seniors might feel alone because they are shy and need help fitting in. They are advocates for travelers, in the event there is an issue with the tour operator, transportation, or accommodations. If an emergency arises they are there to assist. The board agrees just wants to make sure the employee gets paid when they are working.

We have good honest employees and we trust them, the board just wanted clarification on this and that when they are not working and on their own time they are off the clock. Questions asked and answered. Discussion followed.

H. Volunteer Luncheon Update

Next dinner April 23rd at Chandler's and different format this year. Department heads will hand out the awards and officials will open dinner and make closing remarks.

Questions asked and answered. Discussion followed.

I. Cook County Township Day

Townships Officials of Cook County (TOCC) put this in place for June 15, 2019. Same day as Township Fashion Show but will help bolster attendance. The point is to show off what Townships do for the community. Clerk Heneghan has been spear heading this event with Austin Hopkins (TOCC Administrative Assistant). Hoping to get a good majority of Cook County Townships involved.

Questions asked and answered. Discussion followed.

J. Metro Township Lobby Day May 1st is the day Metro will go to Springfield to lobby legislatures to embrace Township government vs abolishing them. Highway Commissioner is planning on attending.

Trustee Jani needed to inform everyone that the Mental Health Board wants to do a "Minds Matter" fair geared towards the youth possibly in October.

ANNOUNCEMENTS

March 27, 2019 - Regular Board of Trustees Meeting, 7PM, Town Hall
April 9, 2019 – Road & Bridge Public Hearing, 6:30PM, Town Hall
Town Fund and General Assistance Public Hearing, 6:35PM, Town Hall
Annual Town Meeting, 6:45PM, Town Hall
April 17, 2019 – Committee of the Whole Meeting, 7PM, Town Hall
April 24, 2019 – Regular Board of Trustees Meeting, 7PM, Town Hall

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, Trustee Jani moved to adjourn the meeting at 8:35 p.m. Trustee Mytych seconded. All in favor. **Motion carried**.

APPROVAL CERTIFICATION
I hereby certify to approval of the forgoing Minutes of the Township of Schaumburg.

Timothy M. Heneghan
Clerk

Date 4-24-19