

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on March 27, 2019

<b>Officials Present:</b>	Mary Wroblewski	Supervisor
	Timothy M. Heneghan	Clerk
	Diane Dunham	Trustee
	W. Robert Vinnedge	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	John R. Lawson	Assessor
	Scott M. Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Wroblewski called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Heneghan called the roll and the Pledge of Allegiance followed.

**VETERANS' HONOR ROLL**

Clerk Heneghan honored.

*Specialist 4<sup>th</sup> Class ~ William F. Cooper ~ 1964 - 1966*

**PUBLIC COMMENT**

Supervisor Wroblewski invited members of the public to address the Board. Hearing none, the meeting proceeded with the published agenda items.

**MINUTES**

Moved by Trustee Jani and seconded by Trustee Vinnedge to approve the minutes February 27, 2019 Budget Workshop, February 27, 2019 Regular Board of Trustees and March 20, 2019 Special Meeting of the Board. . All in favor. **Motion carried.**

**Committee for Disabled Citizens:**

- April 6, 2019, 78 residents and 25 children registered for the first annual Breakfast with the Bunny event for children with disabilities.
- Director Conway was a speaker at a recent TOCC event discussing offering programs with minimal funds.
- Written report on file. No action items.

**Senior Citizens Service Committee:**

- AARP tax preparation service will end on April 12, 2019.
- Director Conway is currently interviewing candidates for an intake specialist position in the department.
- All staff in the department have completed training on SNAP applications.
- Written report on file. No action items.

**Transportation Department:**

- Two Dispatchers attended recent MTA customer service training on Public Service and De-escalation Strategies.
- The new Transportation bus is to be delivered April 9, 2019.
- A Township bus was involved in a small accident with minimal damage to the front bumper, no injuries were sustained.
- Written report on file. No action items.

**Department of Welfare Services:**

- The pantry delivered food to 10 residents in Emerald Village to support those with difficulty managing stairs while carrying groceries. Emerald Village is currently updating their elevators closing them for use during repairs.
- Written report on file. No action items.

**Assessors Department:**

- Written report on file. No action items.

**Highway Commissioner Report:**

- The Highway Department is in the process of changing over all equipment from winter needs to spring and summer needs.
- No written report on file. No action items.

**Employment Support Services:**

- Robert Podgorski does not want to renew contract with the Township on a month to month basis.
- Written report on file. No action items.

**Kenneth Young Center:**

- Written report on file. No action items.

**Supervisor's Report:**

**Administrator Report:**

- Administrator McVey stated she attended a preconstruction meeting outlining the plans for the new parking lot.

- Work will begin the first week of May, 2019 when they will be digging and laying the foundation.
- Foundation will take 6 weeks to 3 months to settle.
- All staff completed active shooter training.
- Next all staff meeting will provide training on sexual harassment.
- April 15, 2019 Representative Michelle Mussman will visit the Township to meet with Department Heads to discuss services provided by the Township.
- Written report on file, no action items.

**Financial Report:**

- Written report on file. No action items.

**Clerk's Report:**

- Clerk Heneghan read 2 letters from residents complimenting the staff in assistance with passports.
- Written report on file. No action items.

**Community Relations Report:**

- Community Relations Coordinator Trent is working to update the new Township logo on all materials.
- Written report on file. No action items.

**OLD BUSINESS**

**NEW BUSINESS**

- A. Approval of Resolution 2019/2020 #01 a Resolution approving the proposal and authorizing the execution of a contract for Janitorial Services with Perfect Cleaning Service Corporation in the amount of \$1,400 per month. Moved by Trustee Vinnedge and seconded by Trustee Jani for Approval. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- B. Approval of Ordinance 2019/2020 #01 to reappoint Jeffrey Goolish as Trustee of the Roselle Fire Protection District for the three year term expiring April 24, 2022. Moved by Trustee Jani and seconded by Trustee Mytych for Approval. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- C. Approval to pay the Metropolitan Township Association dues in the amount of \$3,000 for the period of April 1, 2019 to March 31, 2020. Moved by Trustee Jani and seconded by Trustee Vinnedge for Approval. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- D. Approval of Resolution 2019/2020 #02 a resolution approving an addendum to the agreement with WT Group, LLC for approximately \$13,775 for engineering services for the

parking lot addition project. Moved by Trustee Vinnedge and seconded by Trustee Jani for Approval. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

- E. Approval of CuraLinc Healthcare for the Employee Assistance Program for the period of May 1, 2019 to May 1, 2020 in the amount of \$3.15 per employee per month for an approximate annual cost of \$2,155. Moved by Trustee Jani and seconded by Trustee Vinnedge for Approval. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- F. Approval to reappoint Joanmarie Wermes to the Mental Health Committee for a four year term March 1, 2019 – March 31, 2023. Moved by Trustee Mytych and seconded by Trustee Dunham for Approval. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- G. Approval to reappoint Jillian Bernas to the Mental Health Committee for a four year term March 1, 2019 – March 31, 2023. Moved by Trustee Jani and seconded by Trustee Mytych for Approval. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

### **APPROVAL OF BILLS**

Moved by Trustee Dunham and seconded by Trustee Jani to approve 2019-2020 #01 of \$250,742.76. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Vinnedge and seconded by Trustee Mytych to approve Road & Bridge Warrant 2019-2020 #01 of \$37,571.50. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Vinnedge to approve Welfare Services Warrant 2019-2020 #01 of \$56,910.98. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

### **SUPERVISOR AND TRUSTEE COMMENTS**

### **EXECUTIVE SESSION**

### **ADJOURNMENT**

There being no further business, Trustee Jani moved to adjourn the meeting at 7:29p.m. and Trustee Mytych seconded the motion. All in favor. **Motion carried.**

**APPROVAL CERTIFICATION**  
I hereby certify the approval of the forgoing Minutes  
of the Township of Schaumburg.

*Timothy M. Heneghan*  
\_\_\_\_\_  
Clerk

Date *4-24-19*  
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