

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on August 28, 2019

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Diane Dunham	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Charlotte Kegarise	Trustee
	Scott M. Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

VETERANS' HONOR ROLL

Clerk Vinnedge honored:

*Specialist Joseph P. Czarnecki – U.S. Army ~ 1969 – 1971
Private Robert J. Sullivan – U.S. Army ~ 1968 - 1970*

PUBLIC COMMENT

None

MINUTES

Moved by Trustee Dunham and seconded by Trustee Kegarise to approve the minutes July 24, 2019 Regular Meeting of the Board. All in favor. **Motion carried.**

Committee for Persons with Disabilities:

- Benefit Specialist DeMarchi-Belter stated the Disability team has registered 445 children with disabilities for free rides on Saturday August 31, 2019 from 10am – 12pm.
- There will be a Halloween dance on October 25, 2019.
- Written report on file. No action items.

Senior Citizens Service Committee:

- Benefit Specialist DeMarchi-Belter explained the department has been working on updating their mailing list for all Seniors.

- Numerous Seniors have complimented the quality of the newsletter as they updated their contact information.
- Written report on file. No action items.

Transportation Department:

- Director Christopher stated they will provide two drivers for vehicles in the parade on Labor Day. In all the Township will have three vehicles to represent us.
- Written report on file. No action items.

Department of Welfare Services:

- Director Zaroni stated the school supply drive was a great success.
 - 5500 lbs. of supplies vs 5200 lbs. collected last year
 - \$1400 in cash donations vs \$1000 last year
- Supervisor Heneghan, Associate Director McGinn and Director Zaroni met with Community and Economic Association (CEDA.)
 - The Township has saved \$446,000 on energy bills for our residents since we started taking applications.
 - Took over 1000 applications
 - The Township denial rate is .78% for the Township, the goal is less than 10%
- Written report on file. No action items.

Community Relations Department:

- Coordinator Trent detailed all of the work completed by the intern while she was with the Township.
 - She completed several informational videos that will be rolled out strategically to the public.
- Our highest performing post to date is information we provided regarding a scam imposing as the IRS. The Daily Herald contacted Coordinator Trent to obtain information on it as well.
- Coordinator Trent represented the Township at Schaumburg's farmers market handing out information on services provided by us. We will attend once each month for the following two months they will be open.
- Written report on file. No action items.

Assessors Department:

- Director Morales stated that the Governor just signed House Bill 833 which means that Seniors will not have to file their Homestead extension annually.
- Written report on file. No action items.

Highway Commissioner Report:

- Commissioner Kegarise noted that our advertisement of free woodchips for residents turned out to be a nice cost saving initiative. Disposal fees have become very expensive.
- So far 8 Rain barrels have been sold and another 10 have been ordered for future demand.

- Trustee Mytych put a resident of the unincorporated area in contact with Commissioner Kegaris regarding flooding issues he has experienced for over 30 years. When looking into the problem Commissioner Kegaris discovered the property was not in the township but as a courtesy is working with Cook County on behalf of the property owner to see if he can offer any assistance to resolve the issue.
- No written report on file. No action items.

Employment Support Services:

- Written report on file. No action items.

Kenneth Young Center:

- Written report on file. No action items.

Supervisor's Report:

- Supervisor Heneghan read a letter from a Senior thanking Benefit Specialist DeMarchi-Belter for assisting her above and beyond her expectations.
- Supervisor Heneghan read an email thanking Director Conway and Benefit Specialist Scurry for their assistance and knowledge with Medicare choices.
- Commissioner Morrison and County Board President Preckwinkle passed a resolution naming June 15, 2019 Cook County Township Day.

Administrator Report:

- Geotechnical engineers gave the go ahead on the Parking Lot project. A few cracks in the concrete are being corrected and they should be able to complete in a few weeks.
- Written report on file. No action items

Financial Report:

- James Howard, Governmental Accounting went over the Township financials through the July 2019 statement.
- Written report on file. No action items.

Clerk's Report:

- Clerk Vinnedge explained the details he went through to identify a picture hanging in the Township board room. After much research, he learned the picture was donated by a former Clerk and it depicts the Buttery before it was modified. This became the first location for a township office in only one room with one employee.
- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

- A. Presentation of Fiscal Year 2019 Audit. Wade Arthur, Tighe, Kress & Orr reviewed the audit for the board. He stated that the audit went very well due to the quick and accurate responses from Administrator McVey and Township accountant James Howard. Questions were asked and answered. Moved by Trustee Jani and second by Trustee Dunham to approve the Fiscal Year 2019 Audit. All in favor: **Motion carried.**

- B. Moved by Trustee Jani second by Trustee Mytych for Approval of Resolution 2019-2020 #11, a Resolution Authorizing the Adoption of the Township of Schaumburg Investment Policy. All in favor: **Motion carried.**

- C. Moved by Trustee Jani and second by Trustee Mytych for Approval of One Time Compensation Payment of \$2,200 to the Administrator's Executive Assistant, Patti Dionesotes, for additional duties undertaken during position vacancies and employee leaves. All in favor: **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Dunham and seconded by Trustee Kegarise to approve 2019-2020 #06 of \$431,582.73. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Mytych to approve Road & Bridge Warrant 2019-2020 #06 of \$34,484.71. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Abstain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

Moved by Trustee Kegarise and seconded by Trustee Mytych approve Welfare Services Warrant 2019-2020 #06 of \$45,845.98. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

SUPERVISOR AND TRUSTEE COMMENTS

Supervisor Heneghan stated the TOCC, Metro Symposium will be on September 7, 2019. The Township will have 2 speakers at the event.

EXECUTIVE SESSION

ADJOURNMENT

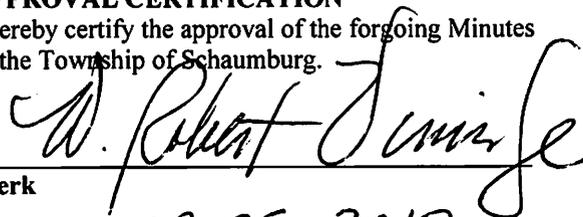
There being no further business, Trustee Kegarise moved to adjourn the meeting at 7:48p.m. and Trustee Jani seconded the motion. All in favor. **Motion carried.**

APPROVAL CERTIFICATION

I hereby certify the approval of the forgoing Minutes
of the Township of Schaumburg.

Clerk

Date



09-25-2019