

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG
COMMITTEE OF THE WHOLE
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on August 21, 2019.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Diane Dunham	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Charlotte Kegarise	Trustee
	Scott M. Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Committee of the Whole Meeting at 7:00 PM

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

NEW BUSINESS

A. FY20 Capital Project Review – Flooring Replacement.

- Administrator McVey discussed research and quotes to upgrade the entire Township with new flooring. Total cost would come in just over \$170,000.
- Signed up with the buying group TIPS-USA to obtain a quote on flooring from them as well.

B. Snow Removal Program

- Director Conway and Senior Services Support Specialist Kettel have researched several different options to assist Seniors with snow removal.

- Questions were asked and answered.

C. Township Investment Policy

- Administrator McVey stated the policy was last updated in 2006. She stated there were no significant changes, just reviewing to keep policy current.

D. Fiscal Year 2021 Budget Timeline

- Years past, the Township has always approved the fiscal budget during the Town Hall Meeting.
- Administrator McVey proposed that it be approved prior to the start of the new fiscal year.

E. Building Programming

- Senior Services has been approached to host seminars to educate Seniors on CBD oil and upcoming changes to medical and recreational cannabis laws.
- The board stated that sharing the information would be acceptable as long as it is from a qualified individual such as a trained nurse.

F. Senior Newsletter Advertising

- Director Conway explained she was approached by Luturgical Publications Inc. (LPI) to save money on printing the Senior New Letter in exchange for selling advertising space.
- Discussion followed by the board whether the Senior department could provide the same services in house versus going for to an outside service.

ANNOUNCEMENTS

August 28, 2019 – Regular Board of Trustees Meeting, 7PM Town Hall

September 2, 2019 – Office Closed for Labor Day

September 14, 2019 – Community Shred Event, 9AM Town Hall

September 18, 2019 – Committee of the Whole Meeting, 7PM Town Hall

September 25, 2019 – Regular Board of Trustees Meeting, 7PM Town Hall

EXECUTIVE SESSION

Moved by Trustee Dunham and seconded by Trustee Mytych to go into Executive Session to discuss personnel issues, allowed by Section 2(c) (1) of the Open Meetings Act, at 8:15p.m. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegaris-Aye Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried**

Moved by Trustee Jani and seconded by Trustee Kegaris to go back into Open Session at 8:59 p.m. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegaris-Aye Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried**.

ADJOURNMENT

There being no further business, Trustee Kegarise moved to adjourn the meeting at 9 p.m. Trustee Mytych seconded. All in favor. **Motion carried.**

APPROVAL CERTIFICATION

I hereby certify to approval of the forgoing Minutes of the Township of Schaumburg.

Clerk

Date _____