

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG
COMMITTEE OF THE WHOLE**

STATE OF ILLINOIS

Cook County

Town of Schaumburg

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on December 14, 2016.

Officials Present:	Mary Wroblewski	Supervisor
	Timothy M. Heneghan	Clerk
	Diane Dunham	Trustee
	W. Robert Vinnedge	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Scott Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Wroblewski called to order the Committee of the Whole Meeting at 7:00 PM

Clerk Heneghan called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

Supervisor Wroblewski invited members of the public to address the Board. Hearing none, the meeting proceeded with the published agenda items.

MINUTES

Moved by Trustee Dunham and seconded by Trustee Vinnedge to approve the Committee of the Whole Meeting Minutes of October 19, 2016. All in favor. **Motion carried.**

OLD BUSINESS

None.

NEW BUSINESS

A. Finance

1. Cash Balance as of 11/30/2016: The board has a copy of the cash balance as of 11/30/2016.
2. Pension as of 12/06/2016: The board has a copy of the pension report as of 12/06/2016.
 - (a) Additional Pension Payment: Director Osten stated that three employee's retirement will decrease the fund by 27 percent.

3. Schaumburg Township Foundation as of 12/05/2016: The board has a copy of the Schaumburg Township Foundation as of 12/05/2016.
- B. 2017 Township Calendar: The board has a copy of the 2017 Township Calendar. Discussion followed regarding dates for Township events. Questions were asked and answered. This item will be on the agenda for the Board of Trustees meeting on December 21, 2016.
- C. Ordinance 2016-2017 #05, An Ordinance Regulating Travel, Meal and Lodging Expense Reimbursements by the Township of Schaumburg. (Public act 99-0604): This item will be on the agenda for the Board of Trustees meeting on December 21, 2016.
- D. Schweikher House Letter of Understanding: The board has a copy of the Schweikher House Letter on Understanding. This item will be on the agenda for the Board of Trustees meeting on December 21, 2016.
- E. CIGNA Health Insurance: Administrator Weniger provided an update regarding CIGNA Health Insurance. Administrator Weniger stated Veritas Health Insurance plans have changed since the last meeting with Catherine Sbarra from HealthCare Reform Benefit Solutions, Inc. Due to an unknown cost savings and plan changes, Administrator Weniger would not recommended changing health insurance providers at this time. Discussion followed.
- F. Unincorporated Refuse Bid Opening: Administrator Weniger stated two bids were received for the Unincorporated Refuse Bid. Flood Brothers provided the lowest bid over the current provider, Republic Services. Mr. Michael Flood of Flood Brothers was in attendance to answer questions. Questions were asked and answered regarding Flood Brothers policies and services. Discussion followed. This item will be on the agenda for the Board of Trustees meeting on December 21, 2016.
- G. Town Crier Bid Opening 11/29/16: Administrator Weniger stated three bids were received for the Town Crier Bid. Creekside Printing provided the lowest bid over the current provider, Paulson Press. Ms. Kaminsky stated she verified references for Creekside Printing. Questions were ask and answered. This item will be on the agenda for the Board of Trustees meeting on December 21, 2016.
- H. Draft Budgets for 2017-2018 Fiscal Year: The board has a copy of the 2017-2018 draft budget. The Budget Workshop is scheduled for February 15, 2017.
- I. Draft Levy: Administrator Weniger stated the Draft Levy shows an increase of .07 of one percent, which would result in receiving \$30,000. Discussion followed regarding the increase. Supervisor Wroblewski requested the Draft Levy to show an increase of zero. This item will be on the agenda for the Board of Trustees meeting on December 21, 2016.
- J. Part Time Hire Food Pantry: Supervisor Wroblewski stated the Food Panty will hire a Part-Time employee and are in the process of interviewing.
- K. Additional Part Time Hire for Transportation (driver): Director Vosmik stated the Transportation department would benefit from an additional Part-Time driver to work 2 days a week. Discussion followed. Questions were asked and answered.

- L. Confirmation of Hire – Patricia Dionesotes (replacement hire): This item will be on the agenda for the Board of Trustees meeting on December 21, 2016.
- M. Vicarious Productions: Administrator Weniger stated Vicarious Productions provided a draft contract for 90 days in the amount of \$2,000. Discussion followed. Supervisor Wroblewski stated the Township will achieve publishing needs by utilizing internal staff.
- N. Schaumburg Business Association Membership Dues: The board has a copy of the 2017 Schaumburg Business Association Membership Dues in the amount of \$700. Discussion followed. This item will be on the agenda for the Board of Trustees meeting on December 21, 2016.
- O. Hoffman Estates Chamber of Commerce & Industry Advertisement (Current rate quarter page ad is \$875, previously printed eighth page ad for \$400.): Ms. Kaminsky stated the new advertisement artwork would be best suited for a quarter page ad. Discussion followed regarding advertisement size. Supervisor Wroblewski requested Ms. Kaminsky to research where the advertisement will be printed and distributed. This item will be on the agenda for the Board of Trustees meeting on December 21, 2016.
- P. Electronic Marquee: Administrator Weniger provided quotes for several different Marquee sizes and qualities from several vendors. Questions were asked and answered. Discussion followed regarding the quality and size of marquee.

SUPERVISOR AND TRUSTEE COMMENTS

Supervisor Wroblewski noted the TOCC Trustee Dinner on January 19, 2017 at Pilot Pete's.

EXECUTIVE SESSION

Moved by Trustee Jani and seconded by Trustee Mytych to go into Executive Session to discuss personnel issues, allowed by Section 2(c)(1) of the Open Meetings Act, at 8:00 p.m. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

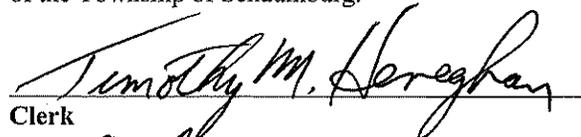
Moved by Trustee Jani and seconded by Trustee Vinnedge to go back into Open Session at 8:40 p.m. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

ADJOURNMENT

There being no further business, Trustee Jani moved to adjourn the meeting at 8:41 p.m. Trustee Mytych seconded. All in favor. **Motion carried.**

APPROVAL CERTIFICATION

I hereby certify to approval of the forgoing Minutes
of the Township of Schaumburg.


Clerk

Date April 25, 2017