

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on October 24, 2018.

Officials Present:	Mary Wroblewski	Supervisor
	Timothy M. Heneghan	Clerk
	Diane Dunham	Trustee
	W. Robert Vinnedge	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	John R. Lawson	Assessor
	Scott M. Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Wroblewski called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Heneghan called the roll and the Pledge of Allegiance followed.

VETERANS' HONOR ROLL

Clerk Heneghan honored.

Specialist ~ Alexander G. Brenke ~ U.S. Army ~ 1960 - 1963

PUBLIC COMMENT

Supervisor Wroblewski invited members of the public to address the Board. Hearing none, the meeting proceeded with the published agenda items.

MINUTES

Moved by Trustee Jani and seconded by Trustee Vinnedge to approve the minutes of September 26, 2018 Regular Board of Trustees and October 1, 2018 Special Board of Trustees Meeting. All in favor. **Motion carried.**

Committee for Disabled Citizens:

- Disability department received a \$500. Bonus for their work with ITAC having the most sales in the State of Illinois.
- Sue Giannone resigned the Disabled Citizens committee due to personal commitments.
- Written report on file. No action items.

Senior Citizens Service Committee:

- Seniors provided a very successful Medicare options training October 23, 2018 with 65

people in attendance. Following the presentation, 15 residents scheduled individual appointments to discuss their Medicare needs.

- There will be an evening presentation on Medicare options October 30, 2018 at 7pm with over 80 people registered.
- Seniors have scheduled a winter trip November 30, 2018 to include, shopping, lunch and a visit to the zoo to see holiday lights.
- Starr Komacki resigned from the Senior Citizens committee due to personal issues.
- Written report on file. No action items.

Transportation Department:

- New bus specifications is out for bid.
- Village of Hoffman Estates will vote on allowing the Township to purchase gas directly from their station, which could save the Township quite a bit of money.
- Written report on file. No action items.

Department of Welfare Services:

- Welfare Services received an immediate needs grant from the Greater Food Depository to have a ramp installed on their van.
- November 17, 2018 Welfare Services will receive and distribute 350 Thanksgiving meals.
- LIHEAP is now available to low income seniors.
- Written report on file. No action items.

Assessors Department:

- Assessor's office stated they just completed a successful tax appeal period.
- They are preparing for the board of review.
- The office is working on a program to reach out to any seniors in our Township that did not take advantage of the senior freeze tax exemption.
- Written report on file. No action items.

Mental Health Committee:

- Written report on file. No action items.

Highway Commissioner Report:

- No written report on file. No action items.

Employment Support Services:

- Employment Services is moving the office into a shared space with the Veteran Services, freeing up the room for other activities.
- Written report on file. No action items.

Kenneth Young Center:

- Written report on file. No action items.

Supervisor's Report:

- Supervisor Wroblewski read a thank you note from Chuck Stelzner stating he appreciated being honored by the Township.
- Most recent TRIP meeting, they announced they are including the Wheaton Eye Clinic as an allowable destination.
- There was \$6000. remaining in the PRC budget (prior to becoming TRIP) and those funds will be distributed back to the 3 Townships that contributed to it.
- Supervisor Wroblewski followed up on the status of the new Township sign and was told it would be completed by November 1, 2018.
- Supervisor Wroblewski attended the Hoffman Estates Park District board meeting and the parking lot expansion was approved.

Administrator Report:

- Suzanne McVey started as Administrator of the Township on October 22, 2018, and she was welcomed by the board.
- The Township liability insurance renewal is next month.
- The reading of the Levy is to be presented next month.
- Administrator McVey will start to get bids for the Parking Lot expansion next month.
- Written report on file. No action items.

Financial Report:

- James Howard stated that all the filings with Cook County have been completed.
- Written report on file. No action items.

Clerk's Report:

- Clerk Heneghan stated that specimen ballots are available to prepare for early voting starting next week.
- Passport purchases seem to have tapered off a little as children are back in school.
- Clerk Heneghan and Patti Dionesotes attended a Veterans resource event on October 24, 2018 and were able to connect with several organizations to provide more information and services for our Veterans.
- Written report on file. No action items.

OLD BUSINESS

- A. Chris Scalet of Evans, Marshall and Posse presented the Audit and Treasurers report.
- Township ended with \$1.5million in cash.
 - Supervisor Wroblewski stated that the auditors will return to the Township for a “spot audit” between now and end of February.

NEW BUSINESS

- A. Jeff Goolish presented an update on the Roselle Fire Protection District.
- We are in a good place with a solid financial footing.

- The 2019 budget will be \$800,000. They spend \$60,000. a month.
 - Currently negotiating a renewal contract with the Village of Roselle.
 - Expecting a 2% increase from the Village of Roselle with the new contract.
- B.** Approval of Jonathan Rubin to fill vacancy in the Mental Health Committee term ending October 31, 2022. Moved by Trustee Mytych and seconded by Trustee Vinnedge for Approval. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- C.** Approval of reappointment of Mary Cloonan Walsh, Gina Raza and Starr Lauren Saternus to the Mental Health Committee term ending October 31, 2022. Moved by Trustee Dunham and seconded by Trustee Vinnedge for Approval. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- D.** Approval to enter into an Intergovernmental Agreement between the Village of Hoffman Estates and the Township of Schaumburg regarding Motor Fuel Service. Moved by Trustee Vinnedge and seconded by Trustee Jani for Approval. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- E.** Approval of the 2019 Schaumburg Township Calendar moving date of the volunteer luncheon and adding any dates the Township closes early. Moved by Trustee Dunham and seconded by Trustee Mytych for Approval. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- F.** Approval to move November Regular Board Meeting to November 20, 2018. Moved by Trustee Dunham and seconded by Trustee Jani for Approval. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- G.** Approval to have the Township open on Columbus Day, and provide one extra personal day to the staff. Moved by Trustee Dunham and seconded by Trustee Mytych for Approval. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Vinnedge and seconded by Trustee Jani to approve Town Fund Warrant 2018-2019 #08 of \$220,021.20. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Dunham and seconded by Trustee Vinnedge to approve Road & Bridge Warrant 2018-2019 #08 of \$21,487.09. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Mytych to approve Welfare Services Warrant 2018- 2019 #08 of \$46,248.40. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

SUPERVISOR AND TRUSTEE COMMENTS

- November 8, 2018 is Indian New Year.
- November 11-13, 2018 – TOI Education Conference, Springfield
- November 20, 2018 – Regular Board of Trustees Meeting, 7 PM, Town
- November 21, 2018 - Township Closed at noon in Observation of Thanksgiving
- November 22-23, 2018 – Township Closed in Observation of Thanksgiving
- Clerk Heneghan complimented Supervisor Wroblewski and Danette Zaroni on the hard work involved on the GA handbook.

ADJOURNMENT

There being no further business, Trustee Dunham moved to adjourn the meeting at 7:44p.m. and Trustee Mytych seconded the motion. All in favor. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p>_____</p> <p>Clerk</p> <p>Date _____</p>
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