

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on October 23, 2019

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|---------------------------|---------------------|----------------------|
| Officials Present: | Timothy M. Heneghan | Supervisor |
| | W. Robert Vinnedge | Clerk |
| | Diane Dunham | Trustee |
| | Jeffrey S. Mytych | Trustee |
| | Nimish Jani | Trustee |
| | Charlotte Kegarise | Trustee |
| | Scott M. Kegarise | Highway Commissioner |

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:02 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

VETERANS' HONOR ROLL

Clerk Vinnedge honored:

*Motor Machinist's Mate 3 ~ Myron Petrakis ~ U.S. Navy ~ 1944-1946
Sergeant ~ Joseph Riefski ~ U.S. Army 1942 – 1945
Specialist ~ Michael D. Switzer ~ U.S. Army 1968 - 1970*

PUBLIC COMMENT

None

MINUTES

Moved by Trustee Kegarise and seconded by Trustee Dunham to approve the minutes of the September 25, 2019 Regular Meeting of the Board with the following correction: change Chairman Pro Tem to Supervisor Pro Tem. All in favor. **Motion carried.**

Committee for Persons with Disabilities:

- The Disability team is hosting a Halloween party on October 25th, from 7-.9p.m. with 50 people signed up to attend.
- Director Conway stated they have engaged an employment services volunteer starting October 30th which will target employment opportunities for persons with disabilities.
- Written report on file. No action items.

Senior Citizens Service Committee:

- New SHIP volunteer Cindy McCune – will be helping with Medicare enrollment.
- Monday October 28th 20 Seniors will visit the BAPS temple.
- November is national caregiver's month. The department will be putting together caregiver support packages for the month of November.
 - Plan to pass out 50 baskets.
- Written report on file. No action items.

Transportation Department:

- Driver Griggs will return from her leave on October 29th..
- The Historical Bus Tour was a great success. Committee is meeting on October 21st to review and plan for future tours.
- Written report on file. No action items.

Department of Welfare Services:

- The turkey giveaway will be on Nov. 23rd from 7-11am delivery from the GCFD, clients will pick up between 12-2pm.
- Written report on file. No action items.

Community Relations Department:

- Coordinator Trent created a Holiday Giving flyer to be shared throughout the Township and food pantry.
- Written report on file. No action items.

Assessors Department:

- Chief Deputy Assessor stated the department is currently completing Certificate of Errors.
- Deputy Assessor Snow completed Passport Training.
- Written report on file. No action items.

Mental Health:

- Mental Health Committee is performing two seminars in October titled Emerging minds.
- Minds Matter fair will be on May 7th from 4-7pm

Highway Commissioner Report:

- Commissioner Kegarise stated in anticipation of snow, he suggested reflectors for new parking lot cement islands to protect them during snow plowing.
- The team picks up brush more often than area municipalities.
- No written report on file. No action items.

Kenneth Young Center:

- Written report on file. No action items.

Supervisor's Report:

- Supervisor Heneghan read a thank you cards from the Podgorski family, a Veteran honored by the Township and a Senior complementing our transportation services.
- Supervisor Heneghan attended a TRIP meeting and

Administrator Report:

- Administrator McVey explained that the new handicapped parking spots were repaved.
 - Problems still remain with 2 of the 3 spaces. There is still an incorrect grading between the spots and the aisles of the parking lot.
 - A few additional punch list items need to be completed yet.
 - Administrator McVey will coordinate a ribbon cutting before the November Meeting for our new parking lot.
- Written report on file. No action items

Financial Report:

- 90% of the Township revenue has been collected.
- 89% tax revenue has been collected,
- 81% of replacement taxes has been collected.
- Passport income for the year is up from what we've expected.
- Have spent about 3.8 mil of over 7mil budget
- Surplus across all funds.
- The Township will spend down our remaining budget over the final 5 months of the fiscal year.
- Trending on budget.
- A three-month surplus has improved slightly over time.
- Written report on file. No action items.

Clerk's Report:

- Veteran's dinner will be Nov. 6th, at Bridges of Poplar Creek.
- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

Tax levy presentation by James Howard.

- A. Trustee moved to approve to set the Estimate for the Levy for Schaumburg Township for Fiscal Year beginning March 1, 2019 to February 29, 2020 and second by Trustee Jani. All in favor: **Motion carried.**
- B. Trustee Jani moved to approve to set the Estimate for the Levy for Schaumburg Township Road District for Fiscal Year beginning March 1, 2019 to February 29, 2020 and second by Trustee Mytych. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye,

Trustee Kegarise-Abstain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

- C. Trustee Jani moved to approve Resolution 2019/2020 #12, a Resolution Authorizing the Utilization of Sourcewell Cooperative Purchasing Contract #121715 and Approving the Proposal Submitted by Shaw Industries Inc. in the amount of \$97,566.74 for the Purchase and Installation of Flooring for the First Phase of the Town Hall Floor Replacement Project and second by Trustee Mytych. All in favor: **Motion carried.**
- D. Trustee Kegarise moved to approve Resolution 2019-2020 #13, a Resolution Authorizing the Utilization of the Suburban Purchasing Cooperative and Approving the Agreement with Call One, Inc. for Telecommunication Services and second by Trustee Dunham. All in favor: **Motion carried.**
- E. Trustee Mytych moved to approve the rehire of Anna Styrzula, Communications and Graphic Design Intern, at \$11.00 per hour for a period of three weeks effective December 16, 2019 and second by Trustee Jani. Trustee Dunham-Nay, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Nay, Supervisor Heneghan-Aye. Ayes-3, Abstain-0, Nays-2. **Motion carried.**
- F. Trustee Jani moved to approve the Proposal for Architect Services from George G. Aravosis for the Senior and Disability Services Department Remodel Project and second by Trustee Mytych. Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Nay, Supervisor Heneghan-Aye. Ayes-4, Abstain-0, Nays-1. **Motion carried.**
- G. Trustee Jani moved to approve the change of Bus Driver Patrick Berry from part-time 30 hours per week to full-time 40 hours per week and change Bus Driver Tenisha Griggs from full-time 40 hours per week to 30 hours per week effective October 29, 2019 and second by Trustee Kegarise. All in favor: **Motion carried.**
- H. Trustee Kegarise moved to approve Resolution 2019-2020 #14, a Resolution Authorizing the Purchase of a Super Medium Duty Paratransit 28-Passenger Bus and second by Trustee Mytych. All in favor: **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Jani and seconded by Trustee Kegarise to approve 2019-2020 #08 of \$276,523.85. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Mytych and seconded by Trustee Jani to approve Road & Bridge Warrant 2019-2020 #08 of \$22,815.90. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Abstain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

Moved by Trustee Kegarise and seconded by Trustee Jani approve Welfare Services Warrant 2019-2020 #08 of \$41,215.41. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

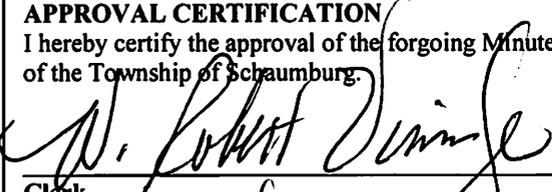
SUPERVISOR AND TRUSTEE COMMENTS

- Trustee Jani noted that Diwali is Oct 28th to coincide with the BAPS trip the Senior Department planned.

EXECUTIVE SESSION

ADJOURNMENT

There being no further business, Trustee Kegarise moved to adjourn the meeting at 8:09 p.m. and Trustee Dunham seconded the motion. All in favor. **Motion carried.**

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| <p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p></p> <p>Clerk _____</p> <p>Date <u>November 20, 2019</u></p> |
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