

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on September 26, 2018.

Officials Present:	Mary Wroblewski	Supervisor
	Timothy M. Heneghan	Clerk
	Diane Dunham	Trustee
	W. Robert Vinnedge	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	John R. Lawson	Assessor

The following business was transacted.

Supervisor Wroblewski called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Heneghan called the roll and the Pledge of Allegiance followed.

VETERANS' HONOR ROLL

Clerk Heneghan honored.

*Corporal Donald A. Klueg ~ U.S. Marine Corps ~ 1966 - 1967
Lieutenant Charles D. Stelzner ~ U.S. Navy ~ 1963 - 1967*

PUBLIC COMMENT

Supervisor Wroblewski invited members of the public to address the Board.

- Gerry Bartnicke, 125 Braintree, Schaumburg, IL addressed the board to speak on behalf of Randy Kotecki and the years she supervised her.
- Rose Szyszka 435 Andrew Lane, Schaumburg, IL addressed the board to speak on behalf of Randy Kotecki and the years they worked together.
- Cathy Hoepfner, 4 Joshua Ct, South Barrington, IL addressed the board to speak on behalf of Randy Kotecki's character stating she has known her for 35 years.

The meeting proceeded with the published agenda items.

MINUTES

Moved by Trustee Dunham and seconded by Trustee Jani to approve the minutes of August 22, 2018 Regular Board of Trustees. All in favor. **Motion carried.**

Committee for Disabled Citizens:

- The first Citizens for Disabilities meeting was held on September 11, 2018.
- Lauren Ewan from the Disability staff delivered a baby girl on September 13, 2018.
- LIHEAP starts October 1, 2018.

- Written report on file. No action items.

Senior Citizens Service Committee:

- The first Senior Citizens meeting was held on September 17, 2018.
- There will be 2 exciting Medicare programs coming up.
 - October 23, 2018 at 1p.m.
 - October 30, 2018 at 7p.m.
- Seniors will be going on a trip to Chicago on November 30, 2018.
- Written report on file. No action items.

Transportation Department:

- TRIP meeting October 17, 2018.
- October 14, 2018 Bicentennial tour is sold out.
- October 16, 2018, Nicholas Christopher will attend a panel meeting with young disabled to discuss busing issues.
- Transportation, Disability, Seniors and Welfare departments are coordinating a new program with Uber called Go Go Grandparents. This will provide rides for extremely needy residents to medical appointments outside the Township.
- The Township is trying to team up with Hoffman Estates bus department on discount fuel costs.
- Written report on file. No action items.

Department of Welfare Services:

- Barb McGinn stated that the Pack the Bus event was a great success bringing in 5,200 lbs. of supplies and \$1,073.00 in donations.
- LIHEAP starts October 1, 2018, so they anticipate a busy season coming up.
- Written report on file. No action items.

Assessors Department:

- John Lawson stated that the appeals period went very well.
- The department has obtained a listing of seniors in our Township; they are in the process of checking that all have applied for their senior exemptions. Those that have missed it are being contacted directly by our Assessors office to assist them in filing.
- The electronic number call ticket system is installed and working well.
- Assessor Lawson is looking at options for the safety glass at the department counter, perhaps adding speakers to improve communication and sound quality.
- Written report on file. No action items.

Mental Health Committee:

- Written report on file. No action items.

Highway Commissioner Report:

- Nick Chapas stated that the rabies clinic held at the Highway department garage area went very well on September 26, 2018.
- Micro Chip clinic will be in the same area on September 27, 2018.
- No written report on file. No action items.

Employment Support Services:

- Written report on file. No action items.

Kenneth Young Center:

- Written report on file. No action items.

Supervisor's Report:

- October 3, 2018 Supervisor Wroblewski will attend the MTA meeting
- October 3, 2018 Trustee Mytych will attend the zoning meeting for the parking lot expansion.
- October 8, 2018 Supervisor Wroblewski will attend the zoning meeting for the parking lot expansion.
- October 15, 2018 Supervisor Wroblewski will attend the zoning meeting for the parking lot expansion.
- Supervisor Wroblewski has been working a lot more hours daily in the Township until a new Administrator is hired and in place. She feels it is a nice opportunity to see more of the day-to-day responsibilities of the staff.
- October 1, 2018 will be a special board meeting to interview candidates for the Administrator position and to review and approve Executive Session board minutes.
- Supervisor Wroblewski read a letter from the knitting group thanking the Senior department and Transportation department for always making things comfortable and enjoyable.
- Supervisor Wroblewski read a letter thanking Barb McGinn for her professionalism and compassion.
- Supervisor Wroblewski read a letter from a veteran thanking the Township for the outing to the Brookfield Zoo and all involved in making the event happen.
- Supervisor Wroblewski wanted to thank everyone for a successful Memorial Day service.

Administrator Report:

- Written report on file. No action items.

Financial Report:

- James Howard reviewed the financial statements and the status of the Township accounts as of the first 6 months ending August 31, 2018.
- Township has received 97% of budget on Property Taxes
- 70% of Replacement Taxes
- Passports are at 109% of budget.
- We are at budget on Payroll.
- 86% of Pension contributions.
- The Township financials are at a good place moving forward.

- Written report on file. No action items.

Clerk's Report:

- All day Passport Acceptance Agent training will be held at the Township on Thursday September 27, 2018 with approximately 30 people attending from surrounding areas and all Township Passport staff.
- Township Clerk Heneghan thanked the clerk's office for the hard work in increased passport activity while being short staffed.
- Written report on file. No action items.

OLD BUSINESS

None.

NEW BUSINESS

- A. Moved by Trustee Dunham and seconded by Trustee Mytych to table James Howard presentation of the Audit and Treasurers report until the October board meeting. All in favor. **Motion carried.**
- B. Todd Abrams presented an update on the Township parking lot expansion.
- 95% of the Engineering plans are done.
 - There will be 52 parking spaces including 3 Handicap stalls.
 - They have included a new sidewalk on the east edge of the parking lot.
 - They have included trees in the design to screen the lot from the street.
 - There will be a retaining wall added to the plans.
 - Landscaping has been designed to screen the lot for local neighbors.
 - There will be 4 LED lights installed all facing the parking lot so that they will not impact the local neighbors. Lights can be on timer or infrared installed as needed.
 - Final zoning meeting will be on October 15, 2018.
 - All neighborhood issues were addressed and changes were made to the plans to accommodate them.
 - Construction for parking lot will start in the spring of 2019.
 - Bids will go out in December.
 - Questions were asked and answered.
- C. Approval of independent contractor agreement beginning August 30, 2018 to December 31, 2018 between Lawrence Weniger and the Township of Schaumburg. Moved by Trustee Vinnedge and seconded by Trustee Jani for Approval. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Jani and seconded by Trustee Vinnedge to approve 2018-2019 #07 \$109,585.38. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Vinnedge and seconded by Trustee Jani to approve 2018-2019 #07 \$21,109.73. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Mytych to approve Welfare Services Warrant 2018-2019 #07 \$36,348.26. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

SUPERVISOR AND TRUSTEE COMMENTS

- Trustee Mytych stated that the Shred event on September 22, 2018 served over 540 cars in the 2 hours of the event and it was very successful. He thanked everyone involved.

EXECUTIVE SESSION

Moved by Trustee Dunham and seconded by Trustee Vinnedge to go into executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, as authorized by Section 2(c)(1) of the Illinois Open Meetings Act at 7:39p.m. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Mytych to go back into Open Session at 8:24p.m. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Dunham and seconded by Trustee Vinnedge to terminate employment of Randy Kotecki as of September 27, 2018. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

ADJOURNMENT

There being no further business, Trustee Dunham moved to adjourn the meeting at 8:25p.m. and Trustee Jani seconded the motion. All in favor. **Motion carried.**

APPROVAL CERTIFICATION

I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.

Clerk

Date _____