

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES**

STATE OF ILLINOIS

Cook County

Town of Schaumburg

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on August 24, 2016.

Officials Present:	Mary Wroblewski	Supervisor
	Timothy M. Heneghan	Clerk
	Diane Dunham	Trustee
	W. Robert Vinnedge	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Scott M. Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Wroblewski called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Heneghan called the roll and the Pledge of Allegiance followed.

VETERANS' HONOR ROLL

Clerk Heneghan honored Petty Officer Second Class Paul E. Barrath of U.S. Navy from 1971 to 1974 and Sergeant Harold L. Bray of U.S. Marine Corp from 2001 to 2012. Clerk Heneghan presented plaques to Petty Officer Second Class Barrath and Sergeant Bray and thanked them for their service to our country.

PUBLIC COMMENT

Supervisor Wroblewski invited members of the public to address the Board. Hearing none, the meeting proceeded with the published agenda items.

MINUTES

Moved by Trustee Jani and seconded by Trustee Mytych to approve the minutes of the Regular Board of Trustees Meeting of July 27, 2016. All in favor. **Motion carried.**

Committee for Disabled Citizens: Written report on file. Action item under new business. Director Barnicke stated that the Disabled Picnic held on July 31 went extremely well and all attendees were very pleased. Director Barnicke also stated that they have received a grant from Age Options for \$3,500 that was used for two standalone computers and two adjustable computer desks that clients will be able to use which will help promote client independence.

Senior Citizens Service Committee: Written report on file. Action item under new business. Director Barnicke stated that the Senior Department will also be utilizing the computers purchased with the Age Options grant. Director Barnicke also stated that LIHEAP will be starting in September.

Transportation Department: Written report on file. Action item under new business.

General Assistance Department: Written report on file. No action items.

Assessors Department: Written report on file. No action item. Supervisor Wroblewski stated that the reassessment is going well. The Assessor's office has been busy, but with the 2 extra staff everything is running smoothly. Ms. Moeller mentioned that they Assessor's office has an online tutorial and that has been helping residents as well.

Mental Health Committee: Written report on file. No action item.

Highway Commissioner Report: No written report on file. No action items. Highway Commissioner Kegaris stated that brush is being picked up, grass is being mowed, highways are under construction and that his department has moved rocks for safety reasons. Highway Commissioner Kegaris stated that he is now the Director of the TOI division of Highway Commissioners. Highway Commissioner Kegaris mentioned that they Elgin O'Hare is still being worked on and will not be fully completed until the year 2020.

Employment Support Services: Written report on file. No action items.

Kenneth Young Center: Written report on file. No action items.

Supervisor's Report: Supervisor Wroblewski reported on the following:

- A thank you note from Northwest Community Hospital for our funds for the new Mobile Dental Clinic van.
- Little City Foundation and Countryside Association have merged together.
- There will be a dedication for the Mobile Dental Clinic van at Northwest Community Hospital on August 26, 2016 at 4:30 PM.
- A thank you note from the Knights of Columbus for allowing them to use our Township as their meeting center.
- There is a meeting on October 13, 2016 at Hanover Township Senior Center on Emergency Preparedness and Response. Discussion followed.
- Report on the food drive held at Mariano's. Ms. Nelson, Mr. Todd and Ms. Morrison went above and beyond and greatly helped the food drive.
- Signing of the MOU with Lutheran General Advocate Signing

Administrator Report: Written report on file. No action items.

Clerk's Report: Written report on file. No action items. Clerk Heneghan stated that Director Osten is back from his hip surgery.

Community Relations Coordinator: Written report on file. No action items.

Technology Committee Report: Written report on file. No action items. Highway Commissioner Kegaris asked if they could have a Technology Committee meeting regarding an electronic marque. Supervisor Wroblewski stated that it should be an agenda item for the Committee of the Whole

meeting in September. Trustee Dunham suggested trimming the bushes by the sign so it is more easily read while driving.

Building and Grounds: Written report on file. No action items.

Safety Committee: Written report on file. No action items.

OLD BUSINESS

None.

NEW BUSINESS

- A. Approval of Resolution 2016-2017 #07, A Resolution Authorizing the Issuance of a Purchase Order for the Purchase of Two Ford E-450 Cut-Away Lift Buses for the Township of Schaumburg, Illinois in the Amount of \$105,778.10. Moved by Trustee Jani and seconded by Trustee Mytych for Approval of Resolution 2016-2017 #07, A Resolution Authorizing the Issuance of a Purchase Order for the Purchase of Two Ford E-450 Cut-Away Lift Buses for the Township of Schaumburg, Illinois in the Amount of \$105,778.10. Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- B. Approval to Pay 2016-2017 TOCC Clerk's Division Dues in the amount of \$250. Moved by Trustee Vinnedge and seconded by Trustee Jani for Approval to Pay 2016-2017 TOCC Clerk's Division Dues in the amount of \$250. Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- C. Approval for Prairie Center for the Arts Advertisement in the Amount of \$250. Moved by Trustee Jani and seconded by Trustee Mytych for Approval for Prairie Center for the Arts Advertisement in the Amount of \$250. Questions asked and answered. Discussion followed. Trustee Dunham suggested a larger size so all the services provided are listed. Ms. Moeller stated there is an option for a half page advertisement for \$400 and full page advertisement for \$600. Moved by Trustee Vinnedge and seconded by Trustee Jani to Approve Prairie Center for the Arts Advertisement in the Amount of \$400. Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried as amended.**
- D. Approval of Reappointment of Nancy Croke to the Senior Citizen Services Committee, Term Beginning October 1, 2016 and Ending September 30, 2019. Moved by Trustee Vinnedge and seconded by Trustee Dunham for Approval to Approval of Reappointment of Nancy Croke to the Senior Citizen Services Committee, Term Beginning October 1, 2016 and Ending September 30, 2019. Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- E. Approval of Reappointment of Carleen Emde to the Committee for Disabled Citizens, Term Beginning June 1, 2016 and Ending May 31, 2019. Moved by Trustee Mytych and seconded by Trustee Jani for Approval of Reappointment of Carleen Emde to the Committee for Disabled Citizens, Term Beginning June 1, 2016 and Ending May 31, 2019. Call: Trustee Vinnedge-Aye,

Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Jani and seconded by Trustee Vinnedge to approve Town Fund Warrant 2016-2017 #06 of \$390,560.51. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Vinnedge and seconded by Trustee Jani to approve Road & Bridge Warrant 2016-2017 #06 of \$31,575.75. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Dunham and seconded by Trustee Mytych to approve General Assistance Warrant 2016-2017 #06 of \$41,566.46. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

SUPERVISOR AND TRUSTEE COMMENTS

EXECUTIVE SESSION

None.

ADJOURNMENT

There being no further business, Trustee Jani moved to adjourn the meeting at 7:32 p.m. and Trustee Mytych seconded the motion. All in favor. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p> Clerk</p> <p>Date <u>9-28-16</u></p>
