

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES**

STATE OF ILLINOIS

Cook County

Town of Schaumburg

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on July 26, 2017.

Officials Present:	Mary Wroblewski	Supervisor
	Timothy M. Heneghan	Clerk
	Diane Dunham	Trustee
	W. Robert Vinnedge	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Scott M. Kegarise	Highway Commissioner
	John R. Lawson	Assessor

The following business was transacted.

Supervisor Wroblewski called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Heneghan called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

Supervisor Wroblewski invited members of the public to address the Board. Hearing none, the meeting proceeded with the published agenda items.

MINUTES

Moved by Trustee Jani and seconded by Trustee Vinnedge to approve the minutes of the Regular Board of Trustees Meeting of June 28, 2017. All in favor. **Motion carried.**

Committee for Disabled Citizens: Written report on file. No action items. Director Bartnicke stated the Disability Services Picnic and Family Music night went well. Director Bartnicke also mentioned clients are receiving their Medicaid Redetermination letters.

Senior Citizens Service Committee: Written report on file. No action items. Director Bartnicke noted the first Piano Bar night will be held on August 8, 2017.

Transportation Department: Written report on file. Action Items.

Department of Welfare Services: Written report on file. No action items. Director Zanoni thanked Township staff who helped with the flooding in the Welfare Services Department.

Assessors Department: Written report on file. No action items. Assessor Lawson stated the Assessor's Office will be sending out press releases for flood and catastrophic exemptions residents can receive.

Mental Health Committee: Written report on file. No action items.

Highway Commissioner Report: No written report on file. No action items. Highway Commissioner Kegarise noted there was an increase of branch pickup from the heavy storms and that summer paving is almost complete.

Employment Support Services: Written report on file. No action items.

Kenneth Young Center: Written report on file. No action items.

Community Health Nurse: Written report on file. No action items.

Supervisor's Report: Supervisor Wroblewski reported on the following:

- Thank you to Township staff for assistance with flood cleanup.

Administrator Report: Written report on file. Action Items. Administrator Johnson reported on the following:

- Accounting transition is going well and ahead of schedule. Governmental Accounting is currently working on the transition to QuickBooks and the new payroll program.
- Strategic Planning meeting dates are being finalized. There will be two employee sessions on Friday June 28, 2017. More focus group dates will be scheduled in the near future.
- Village of Schaumburg Nursing Division may be relocated. Schaumburg Village Manager, Brian Townsend, expressed interest to extend services to the township.
- Meeting with Executive Director of the Hoffman Estates Park District, Dean Bostrom, regarding expanding the Township parking lot. Dean Bostrom will propose this idea to his board.
- Assessor's Office did an incredible job assisting residents with their tax bills.
- Electronic sign will have to go to bid due to price. Administrator Johnson will continue working with vendors and attorneys to start this bidding process.

Clerk's Report: Written report on file. No action items.

Technology Committee Report: Written report on file. No action items.

Safety Committee: Written report on file. No action items.

OLD BUSINESS

None.

NEW BUSINESS

- A. Approval of Ordinance 2017-2018 #04, An Ordinance Authorizing the Amendment of the Sick Leave Policy of the Personnel Policy Manual for Schaumburg Township, Cook County, Illinois, Moved by Trustee Vinnedge and seconded by Trustee Mytych for Approval of Approval of Ordinance 2017-2018 #04, An Ordinance Authorizing the Amendment of the Sick Leave Policy

of the Personnel Policy Manual for Schaumburg Township, Cook County, Illinois. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

- B. **Approval of IT Services Provider.** Moved by Trustee Jani and seconded by Trustee Mytych for Approval for Supervisor to Sign Contract with Digerati Group, LCC in the Amount of #3,968.00 Monthly. Administrator Johnson provided on update about Bigerati Group, LCC. Discussion followed. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- C. **Approval to Hire Katy Trent as Full-Time Community Relations Coordinator, at an Annual Salary of \$48,628 (Step 5), Effective July 31, 2017. (Pending Background Check).** Moved by Trustee Jani and seconded by Trustee Vinnedge for Approval to Hire Katy Trent as Full-Time Community Relations Coordinator, at an Annual Salary of \$48,628 (Step 5), Effective July 31, 2017. (Pending Background Check). Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- D. **Approval to Hire Richard Duwal as Part-Time Bus Driver, 30 Hours Weekly, at an Hourly Rate of \$18.16 (Step 1), Effective August 7, 2017. Replacement Hire. (Pending Background Check).** Moved by Trustee Jani and seconded by Trustee Mytych for Approval to Hire Richard Duwal as Part-Time Bus Driver, 30 Hours Weekly, at an Hourly Rate of \$18.16 (Step 1), Effective August 7, 2017. Replacement Hire. (Pending Background Check). Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- E. **Approval to Hire Elizabeth Youngs as Part-Time Bus Driver, 30 Hours Weekly, at an Hourly Rate of \$18.16 (Step 1), Effective August 7, 2017. Replacement Hire. (Pending Background Check).** Moved by Trustee Vinnedge and seconded by Trustee Jani for Approval to Hire Elizabeth Youngs as Part-Time Bus Driver, 30 Hours Weekly, at an Hourly Rate of \$18.16 (Step 1), Effective August 7, 2017. Replacement Hire. (Pending Background Check). Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- F. **Approval of Employee Status Change for Bus Driver Anastacia Reynolds from Part-Time to Full-Time, at an Hourly Rate of \$18.61 (Step 1), Effective August 7, 2017. Replacement Hire.** Moved by Trustee Vinnedge and seconded by Trustee Mytych for Approval of Employee Status Change for Bus Driver Anastacia Reynolds from Part-Time to Full-Time, at an Hourly Rate of \$18.61 (Step 1), Effective August 7, 2017. Replacement Hire. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Jani and seconded by Trustee Vinnedge to approve Town Fund Warrant 2017-2018 #05 of \$221,300.27. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Mytych and seconded by Trustee Jani to approve Road & Bridge Warrant 2017-2018 #05 of \$23,723.87. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Vinnedge to approve Welfare Services Warrant 2017-2018 #05 of \$49,282.07. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

SUPERVISOR AND TRUSTEE COMMENTS

Highway Commissioner Kegaris will be attending the Summer Highway Commissioner Meeting on August 7 -9. Please let Highway Commissioner Kegaris know if there are any Highway concerns to be brought up at the meeting.

Trustee Jani thanked the Schaumburg Township for being part of the BAPS event in July.

Administrator Johnson noted the date of Representative Mussman's Town Hall meeting will be held at the Schaumburg Township on July 29, 2017.

EXECUTIVE SESSION

None.

ADJOURNMENT

There being no further business, Trustee Jani moved to adjourn the meeting at 7:46 p.m. and Trustee Mytych seconded the motion. All in favor. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p> Clerk</p> <p>Date <u>8-23-17</u></p>
