

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG
COMMITTEE OF THE WHOLE**

STATE OF ILLINOIS

Cook County

Town of Schaumburg

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on June 17, 2020. Also, taking into account the Governor's Executive Order in response to COVID-19, participants appeared in person or remotely electronically. Accordingly, the invitation to participate electronically or by phone was extended in advance to the public.

Officials Remote:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk – remotely via Zoom
	Diane Dunham	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Charlotte Kegaris	Trustee
	Scott M. Kegaris	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

APPROVAL OF THE MINUTES

Moved by Trustee Kegaris and seconded by Trustee Jani to approve the minutes of the May 20, 2020 Committee of the Whole Meeting of the Board of Trustees. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegaris-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

OLD BUSINESS

None

NEW BUSINESS

A. Food Pantry Renovation Presentation

- President Ted Eckhart CD Group introduced himself and reviewed a long list of accomplishments that had been coordinated with Welfare Service staff. This allowed him

the information needed to put together his presentation. The projected renovation of the food pantry should allow greater access for the entire process of stocking and providing food and other necessities to a greater number of the township residents in need. He followed with an intricate explanation of the floor plans, the extensive upgrades along with the expansion and more effective use of our facility. After receiving the approval of the board, he said some final adjustments can be made and bids can go out for the construction and materials needed. Once underway, the renovation is expected to be completed in approximately 8 weeks.

- Administrator McVey stated we would be bound to keep the cost within the anticipated budget of \$300,000.00 with some alternative resources being looked at for additional funding. Until completion, the activity center would be available to residents for food and other items normally available to them.

B. VALIC 401a/457b Plan

- After a thorough discussion of the status of severing the relationship with VALIC by transferring all accounts to ICMA-RC, the Board has reached the following consensus. The employees having accounts with VALIC may choose to either keep them with VALIC or transfer them to ICMA-RC. If the employees elect to make the transfer, they must initiate and apply to do so themselves. Presently the applicable surrender fees due to transferring the funds, total approximately \$7,800.00. Administrator McVey will review with legal counsel if the Township is able to cover the cost or reimburse employees their surrender charges as this cannot be done directly with VALIC or ICMA-RC on a participant level. Also, any participants currently having accounts with VALIC may keep them intact since the township would not be severing the relationship with VALIC.

C. Township Operations Updates Related to COVID-19

- Administrator McVey reported on the re-opening of the township building as of May 29 and stated it has gone smoothly according to the plans set in place beforehand. Then in July, the township would open the Food Pantry on a limited basis to residents Monday through Friday from 9:30 a.m. to 1:30 p.m. could access them in the Activity Center with staff making masks and hand sanitizer available to along with monitoring the number present to ensure proper social distancing.
- Transportation Services has already expanded service to include medical visits beyond dialysis patients and are still delivering meals to housebound residents. In addition, the next step for transportation services will include making limited visits to retail establishments and some social gatherings.
- An expansion of services is being considered to see how they may be provided with more regularity for seniors and citizens with disabilities. AARP will not be able to resume tax services at the direction of the national AARP Foundation.
- As for applying for or renewing passports, the Clerk's Office will continue in assisting residents in this process. However, we've been informed by the State Department, since issuing the requested passport will take much longer than normal because they just started Phase 1 of reopening their services. Further, the State Department will not be able to accept expedited applications until they have reached Phase 4 of their reopening schedule.
- The Kenneth Young Center has informed us they will be resuming consulting in the township building Tuesday through Thursday on a limited basis and by appointment only.

ANNOUNCEMENTS

June 24, 2020 – Regular Board of Trustees Meeting, Town Hall at 7:00 p.m.

July 3, 2020 – Township Closed in observance of Independence Day

July 15, 2020 – Committee of the Whole Meeting, Town Hall at 7:00 p.m.

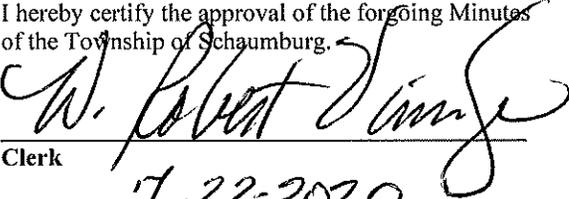
July 22, 2020 – Regular Board of Trustees Meeting, Town Hall at 7:00 p.m.

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, Trustee Kegarise moved to adjourn the meeting at 8:09 p.m. and Trustee Mytych seconded the motion. All in favor. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the foregoing Minutes of the Township of Schaumburg.</p> <p></p> <p>Clerk _____</p> <p>Date <u>7-22-2020</u></p>
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