

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on May 23, 2018.

<b>Officials Present:</b>	Mary Wroblewski	Supervisor
	Timothy M. Heneghan	Clerk
	Diane Dunham	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Scott M. Kegarise	Highway Commissioner

**Excused Absence:** W. Robert Vinnedge Trustee

The following business was transacted.

Supervisor Wroblewski called to order the Regular Board of Trustees Meeting at 7:00 p.m. Administrator Johnson acting as Deputy Clerk, called the roll.

**PUBLIC COMMENT**

Supervisor Wroblewski invited members of the public to address the Board. Hearing none, the meeting proceeded with the published agenda items.

**MINUTES**

Moved by Trustee Dunham and seconded by Trustee Mytych to approve the minutes April 25, 2018 Board of Trustees Meeting. All in favor. **Motion carried.**

**Committee for Disabled Citizens:**

- Gerry Bartnicke stated that disability services hosted a wonderful resource fair on May 23<sup>rd</sup> and thanked Maureen Centeno for doing such a great job.
- Tom Sucher has submitted his letter of resignation form the committee.
- Written report on file. No action items.

**Senior Citizens Service Committee:**

- Lauren Eval is a new member of the committee.
- Written report on file. No action items.

**Transportation Department:**

- There was discussion that next time a new bus is purchased, we should consider something more ecological, perhaps an electric vehicle, perhaps CNG – Compressed Natural Gas.

- Written report on file. No action items.

**Department of Welfare Services:**

- May 12<sup>th</sup> Stamp out Hunger drive brought in 13,079 lbs. of food.
  - It appeared to be successful due to the distribution of post cards.
  - Hoffman Estates post office dropped of food which they have never done before.
- Everyone in the department has completed LIHEAP training.
- Written report on file. No action items.

**Assessors Department:**

- Victor Morales completed a tour and training at the Cook County Collectors Office.
- Addressing and issue with Hoffman Estates not including PIN numbers, working to correct the issue.
- Written report on file. No action items.

**Mental Health Committee:**

- Written report on file. No action items.

**Highway Commissioner Report:**

- Viewed the roads after the extreme rain conditions to address issues of flooding.
- Wettest May since 1974
- Assisted residents picking up tree debris.
- No written report on file. No action items.

**Employment Support Services:**

- Written report on file. No action items.

**Kenneth Young Center:**

- Written report on file. No action items.

**Supervisor's Report:**

- Supervisor Wroblewski read a letter from a volunteer thanking the Township for a lovely volunteer luncheon.
- Supervisor Wroblewski attended a Township Supervisor meeting.
- Supervisor Wroblewski thanked Gerry Bartnicke for over 33 years of dedicated service, stating how lucky we were to have her and how much she will be missed.
- Supervisor Wroblewski asked that everyone keep Trustee Vinnedge in their thoughts.

**Administrator Report:**

- Township audit onsite has been completed successfully.
- Marquee sign replacement requires a special variance since the Township is located in a residential area.
- Administrator Johnson is reviewing approximately 50 applications for the Director of Seniors and Disability department replacement for Gerry Bartnicke.
- WT Engineering gave Administrator Johnson an update on the parking lot expansion.
  - Completed final engineering design.
  - Soil boring showed issues that needs to be resolved with a retaining wall.
  - Ready to file for permit.
- 250 donated trees were picked up immediately by residents so the Township is getting an additional 200 trees for residents.
- Written report on file. No action items.

**Financial Report:**

- Written report on file. No action items.

**Clerk's Report:**

- Written report on file. No action items.

**NEW BUSINESS**

- A. Approval of United Healthcare AL10 HRA Insurance plan for employee's effective July 1, 2018. Moved by Trustee Dunham and seconded by Trustee Mytych for Approval. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-4, Nays-0. **Motion carried.**
- B. Approval of an agreement with EMPiST for Township server replacement and software upgrades in the amount of \$27,277.76. Moved by Trustee Mytych and seconded by Trustee Jani for Approval. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-4, Nays-0. **Motion carried.**
- C. Approval of the fourth amendment to community nurse staffing agreement paying \$48 and hour; effective June 25, 2018 and expiring June 24, 2019. Moved by Trustee Mytych and seconded by Trustee Jani for Approval. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-4, Nays-0. **Motion carried.**
- D. Approval of Resolution 2018/2019 #5 A resolution authorizing execution of an agreement with IPBC on termination matters. Moved by Trustee Jani and seconded by Trustee Mytych for Approval. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-4, Nays-0. **Motion carried.**
- E. Approval of Resolution 2018/2019 #6 A Resolution authorizing the proposal of All American Services for roof replacement and repair services for the Town Hall building in the amount of \$76,960. Moved by Trustee Jani and seconded by Trustee Dunham

for Approval. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-4, Nays-0. **Motion carried.**

F. Approval of First Amendment to Town Hall Monument Sign Project Contract.. Moved by Trustee Jani and seconded by Trustee Mytych for Approval. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-4, Nays-0. **Motion carried.**

G. Approval of Jane Shulgan as Communication and Graphic Design Intern for \$10 per hour for 15 hours a week for 12 weeks. Moved by Trustee Mytych and seconded by Trustee Dunham for Approval. Roll Call: Trustee Dunham-Nay, Trustee Mytych-Aye, Trustee Jani-Nay, Supervisor Wroblewski-Nay. Ayes-1, Nays-3. **Motion did not carry.**

**APPROVAL OF BILLS**

Moved by Trustee Jani and seconded by Trustee Mytych to approve 2018- 2019 #03 of \$858,063.01. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-4, Nays-0. **Motion carried.**

Moved by Trustee Mytych and seconded by Trustee Jani to approve Road & Bridge Warrant 2018-2019 #03 of \$190,226.17. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-4, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Dunham to approve Welfare Services Warrant 2018- 2019 #03 of \$66,015.53. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-4, Nays-0. **Motion carried.**

**EXECUTIVE SESSION**

Moved by Trustee Dunham and seconded by Trustee Mytych to go into Executive Session to discuss personnel issues, at 7:49p.m. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-4, Nays-0. **Motion carried.**

**ADJOURNMENT**

There being no further business, Trustee Dunham moved to adjourn the regular meeting at 7:50p.m. and Trustee Mytych seconded the motion. All in favor. **Motion carried.**

<p><b>APPROVAL CERTIFICATION</b></p> <p>I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p>_____</p> <p><b>Clerk</b></p> <p>Date _____</p>
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