

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES**

STATE OF ILLINOIS

Cook County

Town of Schaumburg

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on February 22, 2017

Officials Present:	Mary Wroblewski	Supervisor
	Timothy M. Heneghan	Clerk
	Diane Dunham	Trustee
	W. Robert Vinnedge	Trustee
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Scott M. Kegarise	Highway Commissioner
	John R. Lawson	Assessor

The following business was transacted.

Supervisor Wroblewski called to order the Regular Board of Trustees Meeting at 7:00 p.m.

VETERANS' HONOR ROLL

Clerk Heneghan honored Aviation Ordnanceman Petty Officer 2nd Class Larry Holtz of U.S. Navy from 1971 to 1975.

PUBLIC COMMENT

Supervisor Wroblewski invited members of the public to address the Board. Mr. Donald Laxton, residing at 994 Sweetflower Drive, Hoffman Estates, IL 60169 addressed the Board regarding concerns involving the Schweikher House Grant and the Pledge of Allegiance.

MINUTES

Moved by Trustee Jani and seconded by Trustee Dunham to approve the minutes of the Regular Board of Trustees Meeting of January 25, 2017. All in favor. **Motion carried.**

Committee for Disabled Citizens: Written report on file. No action items. Director Bartnicke stated the Disability Department has an intern from Harper College.

Senior Citizens Service Committee: Written report on file. No action items. Director Bartnicke stated the SHIP meeting will be held on April 21, 2017. Director Bartnicke mentioned there were 25 attendees for the Horse Race Game event at the Township.

Transportation Department: Written report on file. Action item under new business.

General Assistance Department: Written report on file. No action items.

Assessors Department: Written report on file. No action items. Assessor Lawson mentioned the difficulty of getting information out the community and stated how an electronic newsletter would benefit the Township and the community.

Mental Health Committee: Written report on file. No action items. Trustee Dunham asked the Board about having the Mental Health Minds Matter Fair at Conant High School. Trustee Vinnedge stated he believes the fair should be at the Township and we will accommodate space. Discussion followed.

Highway Commissioner Report: No written report on file. Action item under new business. Highway Commissioner Kegarise stated the Township is in negotiation with the Village of Schaumburg and Illinois Tollway Authority and that the Highway Department is preparing for the resurfacing of streets in the summer.

Employment Support Services: Written report on file. No action items.

Kenneth Young Center: Written report on file. Action item under new business.

Supervisor's Report: Supervisor Wroblewski reported on the following:

- Representative Michelle Mussman's Town Hall meeting
- Schaumburg Buisness Association meeting with Cook County Commissioner Timothy Schneider
- State of Hoffman Estates meeting with Mayor McLeod
- TRIP meeting
- Retirement/Farwell Lunch for Sandy Wolf who dedicated 26 years to the Schaumburg Township
- Schaumburg Township Employee Wellness Program
- Thank you note for the Senior and Disabled Christmas Party
- Thank you note to the Senior Department and AARP Tax Program
- Annual Topics Day

Administrator Report: Written report on file. No action item.

1. **Finance Report:**

- a. **Township Cash Balance as of 01/31/2017:** The board had a copy of the cash balance as of 01/31/2017.
- b. **Pension Assets Performance as of 02/09/2017:** The board had a copy of the pension assets performance as of 02/09/2017.
- c. **Schaumburg Township Foundation as of 02/01/2017:** The board had a copy of Schaumburg Township Foundation Funds as of 02/01/2017.

Clerk's Report: Written report on file. No action items. Clerk Heneghan mentioned the Passport Office will now be taking Passport pictures. Administrator Johnson mentioned the Township will make profit from pictures after the first box of photo paper is used.

Community Relations Coordinator: Written report on file. No action items.

Technology Committee Report: Written report on file. No action items.

Building and Grounds: Written report on file. No action items.

Safety Committee: Written report on file. No action items.

OLD BUSINESS

None.

NEW BUSINESS

- A. Approval to Pay \$750 to the Schaumburg Memorial Committee. Moved by Trustee Jani and seconded by Trustee Mytych for Approval to Pay \$750 to the Schaumburg Memorial Committee. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

- B. Approval of Resolution 2016-2017 #14, A Resolution Authorizing the Supervisor To Pay Accounts. Moved by Trustee Vinnedge and seconded by Trustee Jani for Approval of Resolution 2016-2017 #14, A Resolution Authorizing the Supervisor To Pay Accounts. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

- C. Approval of Resolution 2016-2017 #15, A Resolution Authorizing the Withdrawal From a Governmental Self-Insurance Sub-Pool and Membership in Another Governmental Self-Insurance Sub-Pool and Requesting the Approval of the Board of Directors of the Intergovernmental Personnel Benefit Cooperative (IPBC). Moved by Trustee Jani and seconded by Trustee Vinnedge for Approval of Resolution 2016-2017 #15, A Resolution Authorizing the Withdrawal From a Governmental Self-Insurance Sub-Pool and Membership in Another Governmental Self-Insurance Sub-Pool and Requesting the Approval of the Board of Directors of the Intergovernmental Personnel Benefit Cooperative (IPBC). Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

- D. Approval of Resolution 2016-2017 # 16, A Resolution Awarding a Contract and Authorizing the Issuance of a Notice of Award for Residential Refuse and Recycling Collections Service for the Township of Schaumburg, Illinois to Flood Brothers Disposal Beginning April 1, 2017 and ending March 31, 2020 in the Amount of \$508,200.00. Moved by Trustee Dunham and seconded by Trustee Vinnedge Approval of Resolution 2016-2017 # 16, A Resolution Awarding a Contract and Authorizing the Issuance of a Notice of Award for Residential Refuse and Recycling Collections Service for the Township of Schaumburg, Illinois to Flood Brothers Disposal Beginning April 1, 2017 and ending March 31, 2020 in the Amount of \$508,200.00. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

- E. Approval of Ordinance 2016-2017 #07, An Ordinance Making Tentative Appropriations for the General Town Fund and General Assistance Fund for the Fiscal Year Commencing on the 1st Day of March, 2017 and Ending on the 28th Day of February, 2018 for the Town of Schaumburg, Cook County, Illinois. Moved by Trustee Vinnedge and seconded by Trustee Jani Approval of Ordinance 2016-2017 #07, An Ordinance Making Tentative Appropriations for the General Town Fund and General Assistance Fund for the Fiscal Year Commencing on the 1st Day of March, 2017 and Ending on the 28th Day of February, 2018 for the Town of Schaumburg, Cook County, Illinois. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- F. Approval of Ordinance 2016-2017 #05, An Ordinance Making Tentative Appropriations for Road & Bridge Purposes for the Fiscal Year Commencing on the 1st Day of March, 2017 and Ending on the 28th Day of February, 2018 for the Town of Schaumburg, Cook County, Illinois. Moved by Trustee Jani and seconded by Trustee Dunham for Approval of Ordinance 2016-2017 #05, An Ordinance Making Tentative Appropriations for Road & Bridge Purposes for the Fiscal Year Commencing on the 1st Day of March, 2017 and Ending on the 28th Day of February, 2018 for the Town of Schaumburg, Cook County, Illinois. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- G. Approval of an Agreement Between Schaumburg Township, Illinois and the Kenneth Young Center, an Illinois Not-For Profit Corporation for the Period March 1, 2017 to February 28, 2018. Moved by Trustee Mytych and seconded by Trustee Jani for Approval of an Agreement Between Schaumburg Township, Illinois and the Kenneth Young Center, an Illinois Not-For Profit Corporation for the Period March 1, 2017 to February 28, 2018. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- H. Information on General Assistance Staff Adjustments: Effective March 01, 2017, Dannette Zanoni Promoted to Director of Welfare Services, Barb McGinn promoted to Associate Director of Welfare Services, Diana Nelson promoted to Associate Director Program Support and Community Outreach, Amy Fillmore Promoted to Supervisor Program Support Services, Rochelle Treni Promoted From Part Time to Full Time Program Support Specialist. New Hire Laura O’Dette, Step 1, at an Hourly Rate of \$16.09. (replacement hire). The Information on General Assistance Staff Adjustments is informational only.
- I. Approval of Appointment of Grace Thornton to the Mental Health Committee, Term Beginning February 22, 2017 and Ending September 30, 2018 (Replacement Appointment of Previous Member Vicki Osborn). Moved by Trustee Vinnedge and seconded by Trustee Mytych for Approval of Appointment of Grace Thornton to the Mental Health Committee, Term Beginning February 22, 2017 and Ending September 30, 2018 (Replacement Appointment of Previous Member Vicki Osborn). Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

- J.** Approval of Mental Health Committee Bylaws Article 1, Section 5, Adding ‘No Associate Member of the Township Mental Health Committee Shall Be a Paid Officer, Agent, or Employee of Any Agency Receiving Funds From or Through Schaumburg Township’. Moved by Trustee Mytych and seconded by Trustee Dunham for Approval of Mental Health Committee Bylaws Article 1, Section 5, Adding ‘No Associate Member of the Township Mental Health Committee Shall Be a Paid Officer, Agent, or Employee of Any Agency Receiving Funds From or Through Schaumburg Township’. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**
- K.** Confirmation of Approval to Hire Anastacia Reynolds as Part-Time Bus Driver, 25 Hours Weekly, at an Hourly Rate of \$17.71 (Step 1), Effective February 5, 2017. Moved by Trustee Vinnedge and seconded by Trustee Jani for Confirmation of Approval to Hire Anastacia Reynolds as Part-Time Bus Driver, 25 Hours Weekly, at an Hourly Rate of \$17.71 (Step 1), Effective February 5, 2017. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Jani and seconded by Trustee Mytych to approve Town Fund Warrant 2016-2017 #12 of \$274,158.37. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Vinnedge and seconded by Trustee Jani to approve Road & Bridge Warrant 2016-2017 #12 of \$52,238.29. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Vinnedge to approve General Assistance Warrant 2016-2017 #12 of \$41,734.28. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

SUPERVISOR AND TRUSTEE COMMENTS

None.

EXECUTIVE SESSION

Moved by Trustee Dunham and seconded by Trustee Mytych to go into Executive Session to discuss personnel issues, allowed by Section 2(c)(1) of the Open Meetings Act, at 7:35 p.m. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Mytych to go back into Open Session at 8:57 p.m. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

MINUTES – Regular Meeting of the Board of Trustees

February 22, 2017

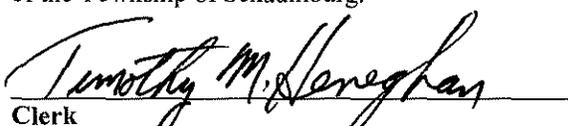
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Moved by Trustee Dunham and seconded by Trustee Vinnedge to approve the minutes of Executive Sessions of March 19, 2015, December 12, 2016, December 13, 2016 and December 14, 2016. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Dunham and seconded by Trustee Vinnedge to keep sealed the minutes of Executive Sessions of March 19, 2015, December 12, 2016, December 13, 2016 and December 14, 2016. Roll Call: Trustee Vinnedge-Aye, Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Supervisor Wroblewski-Aye. Ayes-5, Nays-0. **Motion carried.**

ADJOURNMENT

There being no further business, Trustee Mytych moved to adjourn the meeting at 9:00 p.m. and Trustee Jani seconded the motion. All in favor. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p> Clerk</p> <p>Date <u>3/22/17</u></p>
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