



**Mental Health Committee
Planning Meeting**
Tuesday, April 25, 2017, 7:00PM
Room 209- Township Building

- I. Call to Order/Roll Call**
- II. Welcome/Introduction of Visitors**
- III. Approval of minutes of 4/17/17**
- IV. Announcements**
- V. Old Business**
 - 1. Minds Matter Speaker schedule and room confirmation**
 - 2. Table vendor responses, table signs needed**
 - 3. Activity room setup**
 - 4. Advertising –press release, marquee, other**
 - 5. Event brochure for attendees**
 - 6. MHC table handouts, Mental Health is..... wall poster**
 - 7. Parking**
 - 8. Check in**
 - 9. Awarding of door prizes, ribbons, giveaways**
 - 10. Refreshments – pizza, fruit, water, cookies**
 - 11. MHC member assignments**
 - 12. Supplies needed**

VI. New Business

VII. Public Comments – please limit remarks to three minutes

Susan Weisz
Chair

Tom Sucher
Member

Secretary

Diane Dunham
Board Liaison

Joanmarie Wermes
Member

Mary Ann Ogilvie
Vice Chair

Janet Abri
Member

Carmie Hanley
Member

Lauren Saternus
Member

VIII. Committee Member Comments

IX. Next Meeting Date – to be determined

X. Adjournment