

TOWNSHIP OF SCHAUMBURG
1 Illinois Boulevard, Hoffman Estates, IL 60169



THE BOARD OF TRUSTEES MEETING
Upper Level – Board Room

AGENDA

7:00 p.m., Wednesday, December 21, 2016

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL**
- II. PUBLIC COMMENT**
(Please limit remarks to three minutes)
- III. APPROVAL OF MINUTES**
 - A. November 15, 2016 Regular Board of Trustees
- IV. COMMITTEE/DEPARTMENT REPORT**
 - A. Committee for Disabled Citizens
 - B. Senior Citizen Services Committee
 - C. Transportation Department
 - D. General Assistance Department
 - E. Assessors Department
 - F. Mental Health Committee
 - G. Highway Department
 - H. Employment Support Services
 - I. Kenneth Young Center
- V. SUPERVISORS REPORT**
- VI. TOWNSHIP ADMINISTRATIVE SERVICE REPORTS**
 - A. Administrators Report
 - B. Clerks Report
 - C. Community Relations Coordinator
 - D. Technology Committee Report
 - E. Building & Grounds
 - F. Safety Committee
- VII. OLD BUSINESS**

None.

VIII. NEW BUSINESS (*Discussion and Possible Action*)

- A. Approval of Ordinance 2016-2017 #05, An Ordinance Regulating Travel, Meal and Lodging Expense Reimbursements by the Township of Schaumburg.
- B. Approval of Ordinance 2016-2017 #06, An Ordinance Authorizing the Levy and Collection of Taxes for the General Town Fund and General Assistance Fund of the Town of Schaumburg for the Tax Year 2016, Collectable in 2017.
- C. Approval of Ordinance 2016-2017 #04, An Ordinance Authorizing the Levy and Collection of Taxes for the Road and Bridge Purposes for the Town of Schaumburg Road District for the Tax Year 2016, Collectable in 2017.
- D. Approval of Resolution 2016-2017 #11, A Resolution Awarding a Contract and Authorizing the Issuance of a Notice of Award for Residential Refuse and Recycling Collections Service for the Township of Schaumburg, Illinois.
- E. Approval of Resolution 2016-2017 #12, A Resolution Awarding a Contract and Authorizing the Issuance of a Notice of Award for the Printing of the Schaumburg Township 'Town Crier' for the Period February 2017 and Ending October 2017 for the Township of Schaumburg, Illinois.
- F. Approval to Hire Patricia Dionesotes as Administrative Assistant, Full-Time, at an Hourly Rate of \$18.15 (Step 1), Effective November 29, 2016.
- G. Approval of the 2017 Schaumburg Township Calendar.
- H. Approval of Schweikher House Letter of Understanding.
- I. Approval of 2017 Schaumburg Business Association Membership Dues of \$700.
- J. Approval for Hoffman Estates Chamber of Commerce & Industry Advertisement in the Amount of \$875.
- K. Notice of IRS standard mileage rate change from 54 cents to 53.5 cents Effective 01/01/2017.
- L. Acceptance of Resignation of Vicki Osborn of Mental Health Committee Effective 12/31/2016.

IX. APPROVAL OF BILLS

A. Town Fund Warrant	2016-2017 #09A	\$ 48,960.84
B. Town Fund Warrant	2016-2017 # 10	\$259,141.82
C. Road & Bridge Warrant	2016-2017 #09A	\$ 6,986.52
D. Road & Bridge Warrant	2016-2017 #10	\$ 18,721.15
E. General Assistance Warrant	2016-2017 #10	\$ 74,126.24

X. ANNOUNCEMENTS

December 26, 2016 – Township Offices Closed in Observance of Christmas
January 2, 2017 – Township Offices Closed in Observance of New Year's Holiday
January 3, 2017 – Department Head Meeting, Town Hall, 9 AM
January 4, 2016 – MTA Meeting – Town Hall, 6 PM
January 10, 2017 – Good Morning Schaumburg, Chandler's, 7:30 AM
January 18, 2017 – Committee of the Whole Meeting, Town Hall, 7 PM
January 19, 2017 – TOCC Dinner, Pilot Pete's
January 25, 2017 – Regular Board of Trustees Meeting, Town Hall, 7 PM
February 7, 2017 – Department Head Meeting, Town Hall, 9 AM
February 10, 2017 – Employee Luncheon Recognition, Maggiano's
February 15, 2017 – Budget Workshop, Town Hall, 6 PM
February 15, 2017 – Committee of the Whole Meeting, Town Hall, 7 PM
February 20, 2017 – Township Offices Closed in Observance of President's Day

February 22, 2017 – Regular Board of Trustees Meeting, Town Hall, 7 PM

XI. SUPERVISOR AND TRUSTEE COMMENTS

XII. EXECUTIVE SESSION (*Discussion and Possible Action*)

A. Executive Session Minutes – Section 2(c), (21)

B. Personnel – Section 2(c), (01)

C. Litigation – Section 2(c), (11)

XIII. ADJOURNMENT