

**TOWNSHIP OF SCHAUMBURG**  
1 Illinois Boulevard, Hoffman Estates, IL 60169



**THE BOARD OF TRUSTEES MEETING**  
Upper Level – Board Room

**AGENDA**

**7:00 p.m., December 20, 2017**

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**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL**

**II. VETERANS' HONOR ROLL**

*Private Philip R. Garvey ~ U.S. Army ~ 1965 – 1966*

*Petty Officer First Class Mark Kwiatkowski ~ U.S. Army 1965 – 1966*

**III. PROCLAMATION**

***NOW, THEREFORE, BE IT PROCLAIMED*** that we, Supervisor Mary Wroblewski and Township of Schaumburg Trustees, proclaim, the twentieth day of December 2017, honoring the Veterans of Foreign Wars Post 2202 on their All-American Post designation and service to the Township of Schaumburg residents and thank them for their unwavering commitment to our community

**IV. PUBLIC COMMENT**

*(Remarks limited to three minutes)*

**V. APPROVAL OF MINUTES**

**A.** November 9, 2017 Committee of the Whole

**B.** November 9, 2017 Special Township Meeting

**C.** November 15, 2017 Regular Board of Trustees

**VI. COMMITTEE/DEPARTMENT REPORT**

**A.** Committee for Disabled Citizens

**B.** Senior Citizen Services Committee

**C.** Transportation Department

**D.** Department of Welfare Services

**E.** Assessor's Department

**F.** Mental Health Committee

**G.** Highway Department

**H.** Employment Support Services

**I.** Kenneth Young Center

**VII. SUPERVISOR'S REPORT**

## VIII. TOWNSHIP ADMINISTRATIVE SERVICE REPORTS

- A. Administrator's Report
- B. Financial Report
  - a. November 2017 Pension Fund
- C. Clerk's Report

## IX. OLD BUSINESS

### X. NEW BUSINESS

*(Discussion and Possible Action)*

- A. Approval of Resolution 2017-2018 # 11 A Resolution Selecting Illinois Counties Risk Management Trust's Insurance Proposal in the annual amount of \$135,548 ending December 1, 2018 and Changing the Agent of Record to Arachas Group, LLC.
- B. Approval Of Ordinance 2017 – 2018 #07 An Ordinance Authorizing the Levy and Collection of Taxes for the General Town Fund and General Assistance Fund of the Town of Schaumburg for the Year 2017, Collectable in 2018
- C. Approval of Ordinance 2017-2018 #03, An Ordinance Authorizing the Levy and Collection of Taxes for the Road and Bridge Purposes for the Town of Schaumburg, Road District for the Tax Year 2017, Collectable in 2018
- D. Approval of Resolution 2017-2018 # 12 A Resolution For the Township of Schaumburg Relating to a Money Purchase Plan with ICMA Retirement Corporation.
- E. Approval for Ordinance 2017 – 2018 #08 An Ordinance Authorizing Execution of the Illinois Public Works Mutual Aid Network Agreement
- F. Approval of Resolution 2017-2018 #13, A Resolution Authorizing the Supervisor to Pay Accounts
- G. Approval of Resolution 2017-2018 # 2 A Resolution Revising the Personnel Policy Manual for Schaumburg Township Road District with respect to its Policy against Discrimination and Harassment, including Sexual Harassment.
- H. Approval of Resolution 2017-2018 # 14 A Resolution Revising the Personnel Policy Manual for Schaumburg Township with respect to its Policy against Discrimination and Harassment, including Sexual Harassment.
- I. Approval to Pay \$750 to the Schaumburg Memorial Committee. *(No Supporting Documentation)*
- J. Approval of Appointment of Mary Cloonan Walsh to the Mental Health Committee, To Complete the Term of Grace Thornton, Term Ending September 30, 2018. *(No Supporting Documentation)*
- K. Approval to change Kathleen Varsalona from full time to part time (40hrs to 24hrs weekly) and Elizabeth Youngs from part time to full time (30hrs to 40 hrs weekly), effective December 1, 2017 with no wage changes. *(No Supporting Documentation)*
- L. Approval of the 2018 Schaumburg Township Calendar
- M. Approval to Pay \$20,000. to the Schweikher House Foundation. *(No Supporting Documentation)*

## XI. APPROVAL OF BILLS

- |                          |               |              |
|--------------------------|---------------|--------------|
| A. Town Fund Warrant     | 2017-2018 #10 | \$185,946.80 |
| B. Road & Bridge Warrant | 2017-2018 #10 | \$19,263.22  |

C. Welfare Services Warrant

2017-2018 #10

\$31,177.24

**XII. ANNOUNCEMENTS**

**December 25, 2017** - Township Closed in Observation of Christmas

**January 1, 2018** - Township Closed in Observation of the New Year

**XIII. SUPERVISOR AND TRUSTEE COMMENTS**

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**