

**TOWNSHIP OF SCHAUMBURG**  
1 Illinois Boulevard, Hoffman Estates, IL 60169



**THE BOARD OF TRUSTEES MEETING**  
Upper Level – Board Room

**AGENDA**

**7:00 p.m., Wednesday, January 27, 2016**

---

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL**

**II. PUBLIC COMMENT**

*(Please limit remarks to three minutes)*

**III. APPROVAL OF MINUTES**

A. December 16, 2015 Regular Board of Trustees

**IV. COMMITTEE/DEPARTMENT REPORT**

- A. Committee for Disabled Citizens
- B. Senior Citizen Services Committee
- C. Transportation Department
- D. General Assistance Department
- E. Assessors Department
- F. Mental Health Committee
- G. Highway Department
- H. Employment Support Services
  - 1. RPP Enterprises
  - 2. Valerie Profit
- I. Kenneth Young Center
- J. Community Health Nurse

**V. SUPERVISORS REPORT**

**VI. TOWNSHIP ADMINISTRATIVE SERVICE REPORTS**

- A. Administrators Report
  - 1. Finance Report
    - a. Cash Balance (12/31/2015)
    - b. Pension Report (1/07/16)
    - c. Schaumburg Township Foundation (1/14/16)
- B. Clerks Report
- C. Community Relations Coordinator
- D. Technology Committee Report
- E. Building & Grounds
- F. Safety Committee

**VII. OLD BUSINESS**

*None.*

**VIII. NEW BUSINESS (*Discussion and Possible Action*)**

- A. Approval of Additional \$200,000 Payment to the Employee Defined Benefit Pension Plan.
- B. Approval of Hoffman Estates Chamber of Commerce Ad in the Amount of \$400.
- C. Approval of Schaumburg Business Association 2016 Dues in the Amount of \$700.
- D. Approval of Independent Contractor Agreement for Employment Counselor, Beginning March 1, 2016 and Ending February 28, 2017, at a Rate of \$32.86 an Hour.
- E. Authorization to Hire Rocio Medina for the Position of Administrative Assistant at an Hourly Rate of \$17.37, Effective February 1, 2016, Upon Satisfactory Background Check. Replacement Hire.
- F. Employee Status Change for Food Pantry Worker Jordan Evans from Part Time to Full Time, Effective February 1, 2016.
- G. IRS 2016 Standard Mileage Rates 54 cents per mile.

**IX. APPROVAL OF BILLS**

A. Town Fund Warrant	2015-2016 #10A	\$ 227,243.53
B. Town Fund Warrant	2015-2016 #11	\$ 367,242.47
C. Road & Bridge Warrant	2015-2016 #10A	\$ 23,107.91
D. Road & Bridge Warrant	2015-2016 #11	\$ 36,024.94
E. General Assistance Warrant	2015-2016 #11	\$ 72,258.07

**X. ANNOUNCEMENTS**

- January 28, 2016** – TOI Webinar Series, Electronic Record Storage, 12 PM
- January 28, 2016** – TRIP Meeting, Town Hall, 6 PM
- January 28, 2016** – Hoffman Estates Chamber of Commerce Award Ceremony, Marriott, 5 PM
- January 29, 2016** –Township Employee “In Service Day”
- February 9, 2016** – Good Morning Schaumburg, Chandler’s, Speaker/Roosevelt University, 7:30 AM
- February 15, 2016** – Presidents Day, Township Offices Closed
- February 17, 2016** – Committee of the Whole Meeting, Town Hall. 7 PM
- February 24, 2016** – TOI Webinar Series, Township Programs, 12 PM
- February 24, 2016** – Regular Board of Trustees Meeting, Town Hall, 7 PM
- March 18, 2016** – TOI Education Conference, Hilton Lisle/Naperville
- March 23, 2015** – TOI Webinar Series, Social Media, 12 PM
- April 6, 2016** – Annual Topics Day, Springfield
- April 10, 2016** – Township Volunteer Luncheon, The Seville, 11:30 AM
- April 12, 2016** – Town Hall Meeting, Town Hall, 6:30 PM

**XI. SUPERVISOR AND TRUSTEE COMMENTS**

**XII. EXECUTIVE SESSION (*Discussion and Possible Action*)**

- A. Executive Session Minutes – Section 2(c), (21)
- B. Personnel – Section 2(c), (01)
- C. Litigation – Section 2(c), (11)

**XIII. ADJOURNMENT**